PHM 181V Pharmacy Practice Lab I
Fall 2020

Course Coordinator: James Karboski, PharmD
Email: karboski@austin.utexas.edu
Phone: 512-232-2628
Office: PHR 2.222C
Office Hours: By appointment. Faculty are typically available immediately prior to and following the lecture and laboratory periods. If you should need to speak with them at other times, they can be contacted via phone and e-mail.

Course Unique Numbers:
Tuesday Lab – 58093
Thursday Lab – 58094

Classrooms:
Prelab – PHR 2.110 (Virtual)
Labs – Various rooms will be utilized each week depending on the lab activities, but most sessions will occur in PHR 3.110, 4.214, 2.216, 3.114 A-D, and/or 3.116.

Class Days/Times:
Prelab: Monday 9:00-10:00am
Labs: Tuesday/Thursday 1:30-4:30pm

Course Faculty:

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carolyn Brown</td>
<td><a href="mailto:cmbrown@austin.utexas.edu">cmbrown@austin.utexas.edu</a></td>
<td>512-471-2374</td>
<td>PHR 3.209D</td>
</tr>
<tr>
<td>Ashley Castleberry</td>
<td><a href="mailto:ashley.castleberry@austin.utexas.edu">ashley.castleberry@austin.utexas.edu</a></td>
<td>512-232-3494</td>
<td>PHR 5.218C</td>
</tr>
<tr>
<td>James Karboski</td>
<td><a href="mailto:karboski@austin.utexas.edu">karboski@austin.utexas.edu</a></td>
<td>512-232-2628</td>
<td>PHR 2.222C</td>
</tr>
<tr>
<td>Nathan Pope</td>
<td><a href="mailto:npope@austin.utexas.edu">npope@austin.utexas.edu</a></td>
<td>512-471-5657</td>
<td>PHR 5.218D</td>
</tr>
<tr>
<td>Sharon Rush</td>
<td><a href="mailto:sharon.rush@austin.utexas.edu">sharon.rush@austin.utexas.edu</a></td>
<td>512-232-3463</td>
<td>PHR 5.218E</td>
</tr>
<tr>
<td>Holli Temple</td>
<td><a href="mailto:holli.temple@austin.utexas.edu">holli.temple@austin.utexas.edu</a></td>
<td>512-232-1214</td>
<td>PHR 2.222E</td>
</tr>
<tr>
<td>Samantha Vogel</td>
<td><a href="mailto:svogel@austin.utexas.edu">svogel@austin.utexas.edu</a></td>
<td>512-232-0828</td>
<td>PHR 2.222BB</td>
</tr>
<tr>
<td>Skyller Walkes</td>
<td><a href="mailto:Skyller.Walkes@austin.utexas.edu">Skyller.Walkes@austin.utexas.edu</a></td>
<td>512-232-5951</td>
<td>PHR 5.112P</td>
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August 17, 2020
Course Information

Description:
A skills-based laboratory course that prepares students to navigate the Pharmacists’ Patient Care Process in preparation for Introductory and Advanced Pharmacy Practice Experiences. Students will utilize critical-thinking, problem-solving and communication skills to collect, assess, plan, implement and follow-up on patients using essential skills required of pharmacists providing patient-centered care.

Course Prerequisites/Co-Requisites:
Admission to the PharmD program

Course Learning Objectives (CAPE Objectives):
2.1.1 Collect subjective and objective evidence related to patient, medications, allergies/adverse reactions, and disease, by performing patient assessment (including physical assessment) from chart/electronic health records, laboratory tests, pharmacist records and patient/family interviews.
2.1.2 Interpret evidence and patient data.
2.1.7 Document patient care related activities.
2.4.1 Assess the healthcare status and needs of a targeted patient population.
3.5.1 Recognize the collective identity and norms of different cultures without overgeneralizing (i.e., recognize and avoid biases and stereotyping).
3.5.2 Demonstrate an attitude that is respectful of different cultures.
3.5.3 Assess a patient’s health literacy and modify communication strategies to meet the patient’s needs.
3.6.1 Interview patients using an organized structure, specific questioning techniques (e.g., motivational interviewing), and medical terminology adapted for the audience.
3.6.2 Actively listen and ask appropriate open and closed-ended questions to gather information.
3.6.4 Use effective interpersonal skills to establish rapport and build trusting relationships.
3.6.5 Communicate assertively, persuasively, confidently, and clearly, through effective verbal and written modalities.
3.6.9 Document and communicate patient care activities clearly, concisely, and accurately using appropriate medical terminology, and taking measures to protect patients’ privacy (HIPAA compliant).
3.6.10 Interpret nonverbal cues, such as body language, gestures, and vocal patterns, and effectively employ nonverbal communication to enhance or replace spoken communication.
4.1.5 Approach tasks with a desire to learn.
4.1.7 Strive for accuracy and precision by displaying a willingness to recognize, correct, and learn from errors.
4.4.2 Display preparation, initiative, and accountability consistent with a commitment to excellence.

Course Learning Objectives:
Upon completion of this course, the student will be able to:
1. Recall and describe the essential elements of the pharmacist’s patient care process.
2. Perform a Mental Health First Aid screening and provide patient-specific information of local mental health resources.
3. Perform patient assessment techniques required for Project Collaborate health screening events
4. Effectively communicate verbally and nonverbally when interacting with patients and other healthcare professionals.
5. Describe strategies and identify tools to increase medication adherence
6. Identify the challenges faced by elderly patients and design strategies to overcome these potential
Course Success:
In this course, you will begin to learn to think and act like a clinician. It is your responsibility to learn to care for patients, not to just earn points or pass assessments. Examples from other courses in the PharmD curriculum will be used to connect typical didactic material to patient outcomes. You should participate in both lecture and lab as a professional.

The one-hour pre-lab session will serve as the foundational knowledge for the 3-hour laboratory session where you will practice and apply the information. Attendance and active participation are expected at both sessions to ensure optimal learning. The laboratory sessions are to be utilized to practice the skills discussed in pre-lab.

This course is modeled after the Joint Commission of Pharmacy Practitioners (JCPP) Pharmacists’ Patient Care Process (PPCP). The process is applicable to any practice setting where pharmacists provide patient care and for any patient care service provided by pharmacists. The model describes the 5 main steps in the pharmacists’ thought process (Collect, Assess, Plan, Implement, and Follow Up).

Course Website:
This course uses Canvas, a Web-based course management system in which a password-protected site is created for each course. Canvas will be used to distribute course materials, to communicate, and to post grades. Canvas is available at http://canvas.utexas.edu. Support is provided by the ITS Help Desk at 475-9400 Monday through Friday 8 am to 6 pm.

Course Delivery:
Pre-lab:
Weekly pre-labs will be delivered via the Zoom videoconferencing application. In order to enter our class Zoom Room, students must sign in using their UT Zoom account (a free or Non-UT account will not work). Step-by-step instructions for how to do this are available at https://zoom.its.utexas.edu/signing-in-and-out-zoom. Support is provided by the ITS Help Desk at 475-9400 Monday through Friday 8 am to 6 pm.

Lab:
The weekly skills labs will be held via three general formats:
**Home-Based Patient Care Labs**
These labs will be done at home and require that students have an adult available to serve as the patient (“lab patient”). This lab patient may be a roommate, family member, classmate, friend or other adult. The lab patient needs to conform to the lab dress code described in the Dress Code section of the course syllabus.

Students without access to a home-based lab patient will be required to come to campus for lab. These students will be assigned a classmate to serve as their patient for these sessions. These sessions will require students acting as the patient to remove PPE as necessary to have the skill performed. Students unwilling to serve as a patient in this setting may not be able to complete the course and should contact the course coordinator.

**Home-Based Group Labs**
These labs will be done at home and conducted via Zoom with students working in groups with an instructor facilitator.
Campus-Based Labs
These labs will be done on campus. Groups of students will be assigned a staggered arrival time. Skills requiring equipment unavailable at home will be practiced during these sessions.

An alternate at-home process will be used for students who are required to remain at home according to University and College of Pharmacy policy.

Course Communications:
Official course communications will take place in class, through e-mail and on the course Canvas website. Students are advised to configure their Canvas settings to forward course announcements to their official e-mail address. Only the e-mail address listed on the official University of Texas directory will be used for course communications. Please check the University’s online directory to ensure your e-mail address is listed correctly.

Course Materials
**SHARING OF COURSE MATERIALS IS PROHIBITED** No materials used in this class, including, but not limited to, lecture hand-outs, videos, assessments (quizzes, exams, papers, projects, homework assignments), in-class materials, review sheets, and additional problem sets, may be shared online or with anyone outside of the class unless you have my explicit, written permission. Unauthorized sharing of materials promotes cheating. It is a violation of the University’s Student Honor Code and an act of academic dishonesty. I am well aware of the sites used for sharing materials, and any materials found online that are associated with you, or any suspected unauthorized sharing of materials, will be reported to Student Conduct and Academic Integrity in the Office of the Dean of Students. These reports can result in sanctions, including failure in the course.

Course Video Recordings
The prelab sessions of this course will be taught online. Faculty will not be teaching from a pharmacy classroom. Students should refer to the Course Schedule section for specific information regarding when they should access anything pre-recorded and anything taught synchronously.

This course will use Zoom for students to connect during synchronous activities. Both synchronous and asynchronous activities will be posted in Canvas for viewing during the appropriate times. In addition, these video recordings will be available in Canvas for the balance of the semester unless otherwise specified. Do not expect to have access after the semester is over.

Class recordings are reserved only for students in this class for educational purposes and are protected under FERPA. The recordings should not be shared outside the class in any form. Violation of this restriction by a student could lead to Student Misconduct proceedings.

Viewing live and recorded video-streamed lectures may be done on campus or off-campus using a DSL broadband connection. Your faculty are not in a position to troubleshoot your video-streaming problems, so please do not ask them to do so; rather, you should access the LRC’s help website at [https://www.utexas.edu/pharmacy/help/](https://www.utexas.edu/pharmacy/help/) to address those problems. You will find additional information about the lecture capture system or can report technical issues at [http://sites.utexas.edu/phr-lrc/](http://sites.utexas.edu/phr-lrc/).

For additional information on virtual learning using zoom, please visit the university’s Zoom @UT Austin page: [https://zoom.its.utexas.edu/](https://zoom.its.utexas.edu/).

**Introductory Pharmacy Practice Experience:**
This course provides zero Patient Care IPPE hours, zero hours of simulation and zero hours of reflection towards the student’s overall IPPE requirement.
Course Policies

Course Grading Policies:
The final course grade will be calculated based on:
A. OSCE 1 (30%)
B. OSCE 2 (30%)
C. In-Lab Assignments/Participation – (25%)
D. Outside-Lab Assignments/Activities - Top 200/ Vlog Reflection/Other… (15%)

Course Grade:
Letter grades will be assigned according to the following scale:

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<thead>
<tr>
<th>Score</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>89.50-100</td>
<td>A</td>
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<tr>
<td>79.50-89.49</td>
<td>B</td>
</tr>
<tr>
<td>69.50-79.49</td>
<td>C</td>
</tr>
<tr>
<td>59.50-69.49</td>
<td>D</td>
</tr>
<tr>
<td>&lt;59.50</td>
<td>F</td>
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Assignments:
OSCE: Two objective structured clinical examinations (OSCEs) will be administered to assess the application of the skills learned to real-life scenarios. Students will be randomly scheduled to complete the exam. All students are required to score ≥70% on each OSCE. Failure to do so will result in repeated examination until a passing score is achieved or the student has tested three times. If a student is successful in their second OSCE attempt, the score from the first attempt will be used in the calculation of the final grade. If the student successful on their third OSCE attempt they will earn their original score minus a 10% grade penalty. Students failing the third attempt will receive a zero for the OSCE and will fail the course.

Weekly Quizzes: The weekly quizzes will be administered prior to each laboratory session. The 5-item quizzes are pass/fail (60% will be used as the cut off point for scores).

Lab Assignments: Weekly assignments will be completed during lab. The instructor will determine what type of assignment is best for their content. Assignments could include but are not limited to quizzes, reflections, demonstrations, presentations, and/or participation.

Attendance:
Class/Laboratory Attendance
As a required course in a professional curriculum, attendance is required for all pre-lab and laboratory sessions.
In the case of a pre-lab or laboratory absence, it is the student’s responsibility to master the material covered.

Excused Absences
The only absences that will be considered excused are for religious holy days or extenuating circumstances due to an emergency. If you plan to miss class due to observance of a religious holiday, please let the course coordinator know at least two weeks in advance, preferably at the beginning of the semester. You will not be penalized for this absence, although you will still be responsible for any work you will miss on that day if applicable. Check with the course coordinator for details or arrangements.

August 17, 2020
**Daily Health Screening:**
For the safety of our community, every student is strongly encouraged to do daily symptom screening, which is available using the Protect Texas Together app. Once the symptom screening is completed, it will inform students whether they are cleared to come to campus. Students should only come to campus if the symptom screening app clears them to do so. Otherwise, students should isolate and contact a medical professional for further guidance before coming to campus again.

**COVID-19 Exposures:**
If a student suspects possible exposure to COVID-19 OR is experiencing symptoms consistent with COVID-19, the student should immediately:
- Contact Dean Acosta (pharmdassocdean@austin.utexas.edu);
- Contact University Health Services at 512-475-6877 or the provider of choice for screening and testing if warranted; AND
- Contact Student Emergency Services at https://deanofstudents.utexas.edu/emergency/

**COVID-related Absences:**
In the event that an absence occurs as a result of COVID-19, the student should contact Dean Acosta, who will work with the student and course coordinator to arrange make-ups, where possible, and assist in navigating any academic issues that arise.

**Attendance at Professional Meetings**
It is the student’s responsibility to ASK permission IN ADVANCE if they plan to attend a professional meeting that would necessitate missing an exam, assignment, or other required course activity. It is at the discretion of the course coordinator as to whether to grant permission and allow the student to make up any missed work.

**Required Materials:**
1. Copies of lecture slides will be available from the course Canvas website (http://canvas.utexas.edu). It is highly recommended that all students bring these notes with them to class to significantly cut down on the amount of note taking. Instructors will assume that you have these notes and will pace their lectures accordingly. You can find support in using Canvas at the ITS Help Desk at 475-9400, Monday-Friday 8AM – 6PM.
3. A computer that meets the technical specifications needed to use ExamSoft® testing software and a working webcam.
4. Students are required to have a stethoscope, penlight and blood pressure cuff available for lab.

**Optional Materials:**
The optional (NOT REQUIRED) textbook for this course is: *Physical Examination and Health Assessment*, 8th edition, Jarvis C (ed), W.B. Saunders Company.

**Classroom Expectations:**
During prelab students are expected to leave their webcam on throughout class unless otherwise instructed by the instructor. Students’ audio should remain muted unless they are called upon, wish to ask a question or are otherwise instructed by the instructor. Cell phone use is not allowed unless it is being used to participate in the lecture or are otherwise instructed by the instructor.
**Diversity, Equity, Accessibility & Inclusion (DEAI) Statement:**

We all benefit from a diverse living and learning environment, and the sharing of differences in ideas, experiences, and beliefs helps us shape our own perspectives. Our intent is for students from all backgrounds and perspectives to be well served by this course and that the diversity students bring to this class be viewed as a resource, strength and benefit.

We strive to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, religion, and culture. Your suggestions on ways to better achieve this goal are appreciated and encouraged. We are still learning about diverse perspectives and identities as well as the impact of our own biases. If there are aspects of this course that result in barriers to your inclusion or a sense of alienation from the course content, please contact any of the course faculty privately or anonymously. If you feel uncomfortable contacting one of us directly, please report your experience via a Bias Incident or Diversity, Equity, Accessibility, & Inclusion (DEAI) Cultural Climate Concern at https://utexas.qualtrics.com/jfe/form/SV_3wobDfpSDwbzLbD.

**Safety and Class Participation:**

We will all need to make some adjustments in order to benefit from in-person classroom interactions in a safe and healthy manner. Our best protections against spreading COVID-19 on campus are masks (defined as cloth face coverings) and staying home if you are showing symptoms. Therefore, for the benefit of everyone, this is means that all students are required to follow two important rules.

- **Every student must wear a cloth face covering properly in class and in all campus buildings at all times.**
- **Every student must engage in documented daily symptom screening.** This means that each class day in which on campus activities occur, students must upload certification from the symptom tracking app and confirm that they completed their symptom screening for that day to Canvas. Students should not upload the results of that screening, just the certificate that they completed it. If the symptom tracking app recommends that the student isolate rather than coming to class, then students must not return to class until cleared by a medical professional.

If a student is not wearing a cloth face covering properly in the classroom (or any UT building), that student must leave the classroom (and building). If the student refuses to wear a cloth face covering, class will be dismissed for the remainder of the period, and the student will be subject to disciplinary action as set forth in the university’s Institutional Rules/General Conduct 11-404(a)(3). Students who have a condition that precludes the wearing of a cloth face covering must follow the procedures for obtaining an accommodation working with Services for Students with Disabilities.

**Dress Code for Lab:**

**Lecture:**

Students must wear a cloth face covering at all times when inside university buildings except with alone in a private office, eating in a campus dining facility, or when students are in their own residence hall rooms. Masks outdoors are encouraged.

**On-Campus Lab:**

Students will be provided with Personal Protective Equipment (PPE) for hands-on skills-based labs. It is the student’s responsibility to bring their issued PPE to each lab meeting. PPE should be stored in a plastic or paper bag and placed in their locker after each use. If PPE becomes wet or soiled, the student should notify the course coordinator.

Some PPE may be shared, such as protective eyewear. This PPE must be returned at the end of the lab session for proper cleaning.

Unless otherwise instructed, students are required to wear the following attire under their PPE gowns: tank
top/sleeveless t-shirt, shorts, and easy to remove shoes. Sweatpants and long-sleeve shirts may be worn when they are not being examined.

Failure to present to lab in the correct attire will be treated as an unexcused absence. Students seeking exemption from the lab dress code must petition the course coordinator for special accommodations for the duration of the course. These requests must be submitted prior to the first laboratory session. If you have any questions regarding this policy, please schedule a meeting with Dr. Karboski to discuss your concerns.

Home-Based Patient Care Lab Dress Code:
For home-based labs each student must have an adult available on which to practice and demonstrate assessment skills. These “lab patients” may be friends, family or classmates. Unless otherwise instructed, the lab patients are required to wear the following attire: tank top/sleeveless t-shirt, shorts, and easy to remove shoes. Sweatpants and long-sleeve shirts may be worn when they are not being examined.

Failure to present to lab in the correct attire will be treated as an unexcused absence. Students seeking exemption from the lab dress code must petition the course coordinator for special accommodations for the duration of the course. These requests must be submitted prior to the first laboratory session. If you have any questions regarding this policy, please schedule a meeting with Dr. Karboski to discuss your concerns.
Exam Policies

Exams:
Structured Observed Clinical Examinations:
These exams will consist of two portions:
1. Students will record themselves performing a series of clinical assessments from home. These will be uploaded for grading. Students will need to provide their own “patient” (roommate, family member, friend...). This patient must be an adult who has signed a consent to be recorded waiver.
2. Students will be assigned a date and time to participate in a Zoom meeting where they will interact with a course instructor to perform a series of skills. Students will need to provide their own “patient” (roommate, family member, friend...). This patient must be an adult who has signed a consent to be recorded waiver.

Exam Return:
No examinations will be returned. Test scores will be posted on the course Canvas site.

Exam Review:
Students will receive a report of their OSCE performance with a breakdown by skill.

Exam Reconsideration Requests:
There will be no reconsideration requests for the OSCE.

Final Exam:
There will be no final examination in this course.

Request for an Alternate Exam Time:
No allowances will be made for an exam being missed, other than documented illness or emergency, or by prior approval by the Course Coordinator. An unexcused absence from an exam may result in a grade of “zero” for that exam. Any student requesting accommodation for an upcoming exam must submit the request to the course coordinator using the online form posted on Canvas® at least one month prior to the exam.

An alternate exam time will be considered only if the student documents that they can’t be physically present on the date the exam is already scheduled.

Request for an alternate exam time must be submitted using the following link:
https://utexas.qualtrics.com/jfe/form/SV_bfGs9VUDgOYwoXH

Academic Integrity:
Students who violate University rules on academic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. See College Policies and Information, and University Policies and Information for more details.

Religious Holy Days
If you will miss a class, an examination, a work assignment or a project in order to observe a religious holy day, you must notify the course coordinator the first week of class so that arrangements for all such students can be made for the full semester.
Services for Students with Disabilities:
Students with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities at 471-6259 (voice) or 232-2937 (video phone) or https://diversity.utexas.edu/disability/. All University rules concerning accommodations must be followed, including the student arranging for special accommodations prior to each examination. In the absence of such prearrangement, it will be assumed that the student is not requesting special accommodations for that exam and will be expected to take the exam with the rest of the class at the regularly scheduled exam time.

Please provide a copy of the letter to the course coordinator and the office of the Associate Dean for Academic Affairs as soon as possible after receipt.
# Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Prelab</th>
<th>Labs</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>8/31-9/4</td>
<td>Mental Health First Aid Professor Vogel</td>
<td>Mental Health First Aid 4-hr lab</td>
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<tr>
<td>2</td>
<td>9/7-9/11</td>
<td><strong>Labor Day</strong></td>
<td>Mental Health First Aid 4-hr lab</td>
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<tr>
<td>3</td>
<td>9/14-9/18</td>
<td>Project Collaborate Prep 1  Body Habitus &amp; Vital Signs Professor Karboski</td>
<td>Body Habitus  Vital Signs</td>
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<tr>
<td>4</td>
<td>9/21-9/25</td>
<td>Project Collaborate Prep 2 Point of Care Testing Professors Karboski and Rush</td>
<td>Vision Screen  Hearing Screen  Finger Sticks  Sample Collection</td>
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<tr>
<td>5</td>
<td>9/28-10/2</td>
<td>Communication/Cultural Diversity Professors Rush, Brown and Walkes</td>
<td>Communication/Cultural Diversity Practice OSCE video</td>
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<tr>
<td>6</td>
<td>10/5-10/9</td>
<td>OSCE Prep or Comm checklist for OSCE Professors Castleberry and Karboski</td>
<td>OSCE #1</td>
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<tr>
<td>7</td>
<td>10/12-10/16</td>
<td>What it’s like to get older Professors Pope and Temple</td>
<td>Aging Simulation  Tactile, vision, mobility, hearing</td>
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<tr>
<td>8</td>
<td>10/19-10/23</td>
<td>Communication with older adults Professors Rush and Temple</td>
<td>History taking  Medication counselling</td>
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<tr>
<td>9</td>
<td>10/26-10/30</td>
<td>Medical record introduction Professor Karboski</td>
<td>Scavenger Hunt</td>
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<tr>
<td>10</td>
<td>11/2-11/6</td>
<td>Overview of Presenting Patient Cases Professors Karboski and Temple</td>
<td>Care Program case presentations</td>
</tr>
<tr>
<td>12</td>
<td>11/16-11/20</td>
<td>OSCE Prep Professors Castleberry and Karboski</td>
<td>OSCE #2</td>
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<tr>
<td>13</td>
<td>11/23-11/27</td>
<td>Wrap-Up and Evaluations Professor Karboski</td>
<td><strong>Thanksgiving</strong></td>
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<tr>
<td>14</td>
<td>11/30-10/4</td>
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College Policies

College of Pharmacy Honor Code:
Pharmacy practitioners enjoy a special trust and authority based on the profession’s commitment to a code of ethical behavior in its management of patient-centered pharmaceutical care. The inculcation of a sense of responsible professional behavior is a critical component of professional education, and high standards of ethical conduct are expected of pharmacy students and faculty. Violators of University rules on scholastic dishonesty are subject to appropriate disciplinary penalties. Since dishonesty harms the individual, fellow students, and the integrity of the University and the College of Pharmacy, policies on scholastic dishonesty must be strictly enforced.
The Honor Code is designed to maintain the quality and integrity of the College of Pharmacy. Matriculation to the University of Texas at Austin College of Pharmacy is manifestation of acceptance of the Honor Code and its implications.
The full honor code can be found at:
http://pharmacy.utexas.edu/students/programs-of-study/pharm-d-program/pharm-d-student-handbook/codes-of-conduct-and-professionalism/

Oath of a Pharmacist:
“I promise to devote myself to a lifetime of service to others through the profession of pharmacy.
In fulfilling this vow:
• I will consider the welfare of humanity and relief of suffering my primary concerns.
• I will apply my knowledge, experience, and skills to the best of my ability to assure optimal outcomes for my patients.
• I will respect and protect all personal and health information entrusted to me.
• I will accept the lifelong obligation to improve my professional knowledge and competence.
• I will hold myself and my colleagues to the highest principles of our profession’s moral, ethical and legal conduct.
• I will embrace and advocate changes that improve patient care.
• I will utilize my knowledge, skills, experiences, and values to prepare the next generation of pharmacists.
I take these vows voluntarily with the full realization of the responsibility with which I am entrusted by the public.”

Professionalism:
As a student at The University of Texas at Austin College of Pharmacy, it is a great privilege to study pharmacy. Over the course of education and training, student pharmacists will assume extraordinary responsibility for the health and well-being of others. This undertaking requires that student pharmacists uphold the highest standards of ethical, compassionate, and professional behavior. Accordingly, student pharmacists are expected to adopt the listed principles to guide their respective academic and clinical careers. Student pharmacists are expected to uphold both the spirit and the letter of the APhA Student Pharmacist Pledge of Professionalism in addition to the following principles:
1. Accountability
   a. Upholds commitments and completes required tasks
   b. Demonstrates timeliness in all domains
   c. Willingness to accept responsibility for one’s actions
   d. Utilizes an evidence-based approach in patient care
   e. In all endeavors, places the patient’s well-being above all other concerns
2. Honesty
   a. Respects the sacred covenant with the patient by protecting personal information in all settings
   b. Maintains standards of academic honesty
   c. Demonstrates ethical decision-making and holds oneself to rigid ethical standards
   d. Exhibits truthfulness, integrity, and pride in all aspects of one’s work
3. Respect
   a. Demonstrates sensitivity towards individual needs, values, and beliefs
   b. Exhibits effective conflict resolution skills
   c. Completes evaluations and provides feedback in a constructive manner
   d. Uses appropriate communication with peers, faculty/staff, residents, preceptors, community partners, patients and all others while representing the College of Pharmacy

4. Pride in the Profession
   a. Engages in professional organizations
   b. Demonstrates strong work ethic in all environments
   c. Conforms to appropriate dress code in all settings
   d. Represents The University of Texas at Austin College of Pharmacy and the profession appropriately in the community, at professional meetings, and in all health care settings

5. Commitment to Self-Improvement
   a. Prioritizes maintaining one’s own health and wellbeing
   b. Recognizes limitations and seeks help when necessary
   c. Accepts and responds to constructive feedback
   d. Dedication to lifelong growth and learning

Student Rights & Responsibilities:
• You have a right to a learning environment that supports mental and physical wellness.
• You have a right to respect.
• You have a right to be assessed and graded fairly.
• You have the right to review any exam, assignment, paper, etc., that is used to assess your grade.
• You have a right to freedom of opinion and expression.
• You have a right to privacy and confidentiality.
• You have a right to meaningful and equal participation, to self-organize groups to improve your learning environment.
• You have a right to learn in an environment that is welcoming to all people. No student shall be isolated, excluded or diminished in any way.

With these rights come responsibilities:
• You are responsible for taking care of yourself, managing your time, and communicating with the teaching team and with others if things start to feel out of control or overwhelming.
• You are responsible for acting in a way that is worthy of respect and always respectful of others. • Your experience with this course is directly related to the quality of the energy that you bring to it, and your energy shapes the quality of your peers’ experiences.
• You are responsible for creating an inclusive environment and for speaking up when someone is excluded.
• You are responsible for holding yourself accountable to these standards, holding each other to these standards, and holding the teaching team accountable as well.

Scholastic Dishonesty:
• Students are expected to work independently on examinations and assignments, unless otherwise specified.
• Any student engaging in academic dishonesty will be given an appropriate penalty, including possible failure of the course.
• Any case of academic dishonesty will be reported to the Dean’s Office of the College of Pharmacy and to the University Dean of Students, as per University regulations.
• Students who violate University rules on scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the courses and/or dismissal from the University.
• Such dishonesty harms the individual, all students, and the integrity of the University, policies on scholastic dishonesty will be strictly enforced.

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• Also, you should refer to the Dean of Students’ website at: http://deanofstudents.utexas.edu/conduct/academicintegrity.php to assess the official University policies and procedures on scholastic dishonesty as well as further elaboration on what constitute scholastic dishonesty.

Common examples of scholastic dishonesty include, but are not limited to, the following:
- Looking at and copying answers from another student’s exam or quiz paper.
- The use of crib notes or crib sheets.
- Writing information for testing purposes on concealed paper, desks, skin, clothing or other material.
- Stealing copies of the exam.
- Changing answers after the exam period is completed.
- Use of programmable calculators or computers for concealing information.
- Talking to another student, including electronically, during an exam or quiz.
- Any other act which gives a student an unfair advantage on an exam or quiz as compared with classmates.
The College of Pharmacy, in partnership with the Counseling and Mental Health Center, has a CARE counselor embedded within the Pharmacy program. It is common to need support when dealing with feelings and problems that seem beyond your control. CARE counselors support students in a number of different ways. Sometimes we help through a one-time meeting to talk about a specific concern. Other times we might offer short-term counseling. For students who want ongoing support, we can help you navigate connecting to other on-campus and off-campus resources. Gretchen is currently offering telehealth counseling (via ZOOM or telephone). For more information, please give her a call at 512.232.5923 (be sure to leave a voicemail with your EID).

Gretchen Rees LCSW-S (she/her/hers) | CARE Coordinator | The University of Texas at Austin

School of Nursing/Dell Medical School
512.232.4701

College of Pharmacy
512.232.5923

*Email is not considered a secure medium. Therefore, confidentiality cannot be guaranteed
The University of Texas Honor Code:
The core values of The University of Texas at Austin are learning, discover, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community. The University’s Standards of Conduct and Student Honor Code can be found at: 
http://deanofstudents.utexas.edu/conduct/standardsofconduct.php

Academic Integrity
Each student in the course is expected to abide by the University of Texas Honor Code: “As a student of The University of Texas at Austin, I shall abide by the core values of the University and uphold academic integrity.”
Plagiarism is taken very seriously at UT. Therefore, if you use words or ideas that are not your own (or that you have used in previous class), you must cite your sources. Otherwise you will be guilty of plagiarism and subject to academic disciplinary action, including failure of the course. You are responsible for understanding UT’s Academic Honesty and the University Honor Code which can be found at the following web address: 
http://deanofstudents.utexas.edu/conduct/standardsofconduct.php

Diversity and Inclusion
Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender, gender variance, and nationalities. Class rosters are provided to the instructor with the student’s legal name, unless they have added a “preferred name” with the Gender and Sexuality Center (http://diversity.utexas.edu/genderandsexuality/publications-and-resources/).

University Resources for Students

Services for Students with Disabilities
This class respects and welcomes students of all backgrounds, identities, and abilities. If there are circumstances that make our learning environment and activities difficult, if you have medical information that you need to share with me, or if you need specific arrangements in case the building needs to be evacuated, please let me know. I am committed to creating an effective learning environment for all students, but I can only do so if you discuss your needs with me as early as possible. I promise to maintain the confidentiality of these discussions. Any student with a documented disability who requires academic accommodations should contact Services for Students with Disabilities at 471-6259 (voice) or 512-410-6644 (Video Phone) as soon as possible to request an official letter outlining authorized accommodations. For more information, visit http://ddce.utexas.edu/disability/about/.

Counseling and Mental Health Center
Do your best to maintain a healthy lifestyle this semester by eating well, exercising, avoiding drugs and alcohol, getting enough sleep and taking some time to relax. This will help you achieve your goals and cope with stress.

All of us benefit from support during times of struggle. You are not alone. There are many helpful resources available on campus and an important part of the college experience is learning how to ask for help. Asking for support sooner rather than later is often helpful.

If you or anyone you know experiences any academic stress, difficult life events, or feelings like anxiety or

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depression, we strongly encourage you to seek support. For more information visit: http://www.cmhc.utexas.edu/individualcounseling.html

Behavior Concerns Advice Line (BCAL)
If you are worried about someone who is acting differently, you may use the Behavior Concerns Advice Line to discuss by phone your concerns about another individual’s behavior.

This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD).

Call 512-232-5050 or visit http://www.utexas.edu/safety/bcal

Student Emergency Services
SES supports students during difficult or emergency situations. To submit an absence notification request, please go to: http://deanofstudents.utexas.edu/emergency/index.php

Religious Holy Days
By UT-Austin policy, you must notify the instructor of your pending absence at least fourteen (14) days prior to the date of observance of a religious holy day. If you miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, you will be given an opportunity to complete the missed work within a reasonable time after the absence.

The Sanger Learning Center
Did you know that more than one-third of UT undergraduate students use the Sanger Learning Center each year to improve their academic performance? All students are welcome to take advantage of Sanger Center’s classes and workshops, private learning specialist appointments, peer academic coaching, and tutoring for more than 70 courses in 15 different subject areas. For more information, please visit http://www.utexas.edu/ugs/slc or call 512-471-3614 (JES A332).

Undergraduate Writing Center: http://uwc.utexas.edu/
UT Libraries: http://www.lib.utexas.edu/
UT Library Clinical Information Center: https://legacy.lib.utexas.edu/lsl/clinic/
ITS: https://its.utexas.edu/

BeVocal
BeVocal is a university-wide initiative to promote the idea that individual Longhorns have the power to prevent high-risk behavior and harm. At UT Austin all Longhorns have the power to intervene and reduce harm. To learn more about BeVocal and how you can help to build a culture of care on campus, go to: wellnessnetwork.utexas.edu/BeVocal.

Important Safety Information:
If you have concerns about the safety or behavior of fellow students, TAs or Professors, call BCAL (the Behavior Concerns Advice Line): 512-232-5050. Your call can be anonymous. If something doesn’t feel right – it probably isn’t. Trust your instincts and share your concerns.

The following recommendations regarding emergency evacuation from the Office of Campus Safety and Security, 512-471-5767, http://www.utexas.edu/safety/

• Occupants of buildings on The University of Texas at Austin campus are required to evacuate buildings when a fire alarm is activated. Alarm activation or announcement requires exiting and assembling outside.

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• Familiarize yourself with all exit doors of each classroom and building you may occupy. Remember that the nearest exit door may not be the one you used when entering the building.
• Students requiring assistance in evacuation shall inform their instructor in writing during the first week of class.
• In the event of an evacuation, follow the instruction of faculty or class instructors. Do not re-enter a building unless given instructions by the following: Austin Fire Department, The University of Texas at Austin Police Department, or Fire Prevention Services office.
• Link to information regarding emergency evacuation routes and emergency procedures can be found at: www.utexas.edu/emergency

Emergency Evacuation Policy:
The following recommendations regarding emergency evacuation from the Office of Campus Safety and Security, 512-471-5767, http://www.utexas.edu/safety/:
• Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made.
• Please be aware of the following policies regarding evacuation.
• Familiarize yourself with all exit doors of the classroom and the building.
• Remember the nearest exit door may not be the one you used to enter the building.
• If you require assistance to evacuate, inform the course coordinator in writing during the first week of class.
• In the event of an evacuation, follow the instructions of the class instructor.
• Do not re-enter a building unless you are given instructions by the Austin Fire Department, The UT Austin Fire Department, or the Fire Prevention Services office.
• Information regarding emergency evacuation routes and emergency procedures can be found at: www.utexas.edu/emergency.

Campus Carry:
Students should familiarize themselves with the information provided by the University regarding the implementation of “Campus Carry” legislation. You will find an information sheet specifically for students (as well as sheets for parents, visitors, faculty, and staff) at http://campuscarry.utexas.edu/info-sheets.

Title IX Reporting
Title IX is a federal law that protects against sex and gender-based discrimination, sexual harassment, sexual assault, sexual misconduct, dating/domestic violence and stalking at federally funded educational institutions. UT Austin is committed to fostering a learning and working environment free from discrimination in all its forms. When sexual misconduct occurs in our community, the university can:
1. Intervene to prevent harmful behavior from continuing or escalating.
2. Provide support and remedies to students and employees who have experienced harm or have become involved in a Title IX investigation.
3. Investigate and discipline violations of the university’s relevant policies.

Faculty members and certain staff members are considered “Responsible Employees” or “Mandatory Reporters,” which means that they are required to report violations of Title IX to the Title IX Coordinator. I am a Responsible Employee and must report any Title IX related incidents that are disclosed in writing, discussion, or one-on-one. Before talking with me, or with any faculty or staff member about a Title IX related incident, be sure to ask whether they are a responsible employee. If you want to speak with someone for support or remedies without making an official report to the university, email advocate@austin.utexas.edu For more information about reporting options and resources, visit titleix.utexas.edu or contact the Title IX Office at titleix@austin.utexas.edu.

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