COVID-19 Emergency Response Grant for Tribal Governments

SCOPE OF WORK

Grant Purpose
Funding is provided to Tribal Governments to respond to the COVID-19 outbreak and the impacts of the COVID-19 outbreak.

Eligible Expenses and Activities
Eligible expenses and activities include *but are not limited to*:

- Costs to address public health needs in response to the COVID-19 outbreak and its impacts
- The creation and operation of isolation and quarantine housing
- Costs associated with the increased demand for social service programming, such as elder care services, food distribution or behavioral health services
- Costs associated with assisting people experiencing homelessness or housing instability needing physical distancing and other preventative measures
- Procurement of health care equipment, including telehealth equipment and licenses
- Unemployment match required under the CARES Act
- Procurement of personal protective equipment, cleaning and sanitation supplies
- Costs related to COVID-19 testing
- Other costs in agreement with the Department of Commerce

COVID-19 Response Plan
The Grantee must submit a Response Plan that identifies the expenses and activities to be reimbursed under this grant. The Grantee should notify the Department as the Plan changes as often as needed. The Plan must be approved through the Tribe’s governmental process.

The Plan will be posted on the Department website at: https://www.commerce.wa.gov/covid-19-homeless-services/

Budget Categories

<table>
<thead>
<tr>
<th>Budget Categories</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Admin</td>
<td>• Administration – no more than 15% of the grant total</td>
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<tr>
<td>Operations</td>
<td>• Staffing cost and supplies associated with eligible activities</td>
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<tr>
<td></td>
<td>• Unemployment Match</td>
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<tr>
<td>Leasing and Capital</td>
<td>• Leasing costs and costs associated with leasing such as utility payments, property acquisition and capital improvements associated with eligible activities</td>
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</tbody>
</table>
Billing Procedures and Payments

Grantees should bill the Department monthly for allowable costs. Invoices are due on the 20th of the month following the provision of services. Exceptions to billing procedures can be negotiated on a case-by-case basis.

Invoices must be submitted online using the Department’s Contract Management System (CMS) through Secure Access Washington (SAW).