Professional Development Workshops
for Graduate Students and Postdoctoral Scholars
# Featured Events

**Wednesday, February 19**  
**Graduate Student Etiquette Dinner with Mary Crane**  
6-8 p.m.  
Darrell K Royal – Texas Memorial Stadium (DKR), The University of Texas Club  
During this three-course dinner, graduate students will learn the rules for navigating a professional lunch or dinner, which often is part of the search process in both academic and professional interviewing contexts and an integral part of professional careers. Students also will learn tips on how to select appropriate restaurants, timing of business discussions, addressing wait staff, and other essential skills, enhancing their confidence and comfort in professional social settings.  
$10 refundable deposit required for registration

**Wednesday, March 4**  
**Demystifying Taxes for Graduate Students and Postdoctoral Scholars**  
6-7:30 p.m.  
Peter O’Donnell Jr. Building (POB), AVAYA Auditorium (2.302)  
Preparing a tax return can be daunting for PhDs, especially when fellowships and scholarships are involved, and it’s difficult to find resources that address this special situation. This presentation introduces how ordinary income is taxed and addresses how to calculate report trainee income specifically.

**Thursday, March 5**  
**Set Yourself Up for Financial Success in Your PhD Program, Postdoc, or Post-PhD Job**  
2-3:30 p.m.  
Peter O’Donnell Jr. Building (POB), AVAYA Auditorium (2.302)  
This seminar teaches graduate students who receive stipends and postdoctoral scholars how they can develop positive lifelong financial habits and increase their net worth while still in training. Presented by Emily Roberts, who holds a PhD in biomedical engineering and is the founder of the websites Personal Finance for PhDs and PhD Stipends.

Register online at careerengagement.utexas.edu/graduate-student-events

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# All Events

**Wednesday, January 22**  
**How to Stay on Track, Meet Your Deadlines, and Have a Life While in Graduate School**  
5-8 p.m. | Patton Hall (RLP) 1.302B

**Thursday, January 23**  
**Options for Success: How to Prepare for Careers Beyond the Academy**  
5-8 p.m. | William C. Powers, Jr. Student Activity Center (WCP) 1.106

**Saturday, February 1**  
**University Writing Center Graduate Writing Retreat**  
10 a.m.-5 p.m. | Perry-Castañeda Library (PCL) 2.330

**Wednesday, February 5**  
**Writing a Compelling Resume for Graduate Students and Postdoctoral Scholars**  
10-11:30 a.m. | Patton Hall (RLP) 1.302B  
Part of the Graduate Career Preparation Series

**Monday, February 27**  
**LinkedIn for Diverse Career Options for Success: How to Prepare for Careers Beyond the Academy**  
3-4:30 p.m. | Patton Hall (RLP) 1.302E  
Part of the Graduate Career Preparation Series

**Saturday, February 29**  
**University Writing Center Graduate Writing Retreat**  
10 a.m. - 5 p.m. | Perry-Castañeda Library (PCL) 2.330

**Wednesday, March 4**  
**Demystifying Taxes for Graduate Students and Postdoctoral Scholars**  
6-7:30 p.m. | Peter O’Donnell Jr. Building (POB), AVAYA Auditorium (2.302)

**Thursday, March 5**  
**Set Yourself Up for Financial Success in Your PhD Program, Postdoc, or Post-PhD Job**  
2-3:30 p.m. | Peter O’Donnell Jr. Building (POB), AVAYA Auditorium (2.302)

**Friday, March 6**  
**Graduate Teaching Showcase**  
9 a.m.-12 p.m.  
Perry-Castañeda Library (PCL), Learning Lab 1 A/B (2.370.1)  
The Faculty Innovation Center is partnering with The Graduate School and UT Libraries to host the fourth Graduate Teaching Showcase to highlight excellent graduate student teaching at The University of Texas at Austin. The centerpiece of the Showcase is a series of personal narratives about teaching presented by UT graduate students.

**Thursday, April 2**  
**Master’s & PhD Quant Networking Night**  
4-5 p.m.  
Panel Discussion: Leveraging Your PhD Quant Skills Beyond Academia  
Texas Union (UNB), Quadrangle Room (3.304)  
5-7 p.m.  
Networking Session  
Texas Union (UNB), Shirley Bird Perry Ballroom (3.202)  
Learn how PhDs made the transition from academia into their current roles by leveraging their research skills and teaching experiences. Learn more about what the work projects look like, along with the challenges and advantages of pursuing research intensive-driven work outside academia. After the panel discussion, join the networking session with recruiters specifically seeking advanced-degree talent for quantitatively driven roles.

**Wednesday, April 22**  
**How to Write Effective Emails**  
11 a.m.-12:30 p.m. | Perry-Castañeda Library (PCL), Learning Lab 2 (2.340)

**Wednesday, February 19**  
**Graduate Student Etiquette Dinner with Mary Crane**  
6-8 p.m. | Darrell K Royal – Texas Memorial Stadium (DKR), The University of Texas Club
Friday, April 3
Diversity, Equity, & Inclusion
Statements: How Do I
Communicate My Commitment
to Diversity?
12-1:15 p.m. | Patton Hall (RLP) 1.302B
Part of the Teaching Preparation Series

Saturday, April 4
University Writing Center
Graduate Writing Retreat
10 a.m.-5 p.m. | Perry-Castañeda
Library (PCL) 2.330

Thursday, April 9
Pursuing Intellectual Work
Outside of Academe
5-7 p.m. | Mezes Hall (MEZ) 1.306

Wednesday, April 15
Persuasive Interviewing for
Graduate Students and
Postdoctoral Scholars
10-11:30 a.m. | Student Services
Building (SSB), Glenn Maloney Room
(G1.310 and G1.312)
Part of the Graduate Career Preparation Series

Meet with a Graduate
Career Advisor
Visit HireUTexas powered by
Handshake to make an appointment:
utaustin.joinhandshake.com
Career resources and advising
services are also offered through
individual colleges and schools.
Check with your college career center
for more information.

Meet with a Graduate
Writing Consultant
University Writing Center Graduate
Student Services
uwc.utexas.edu/grad

Saturday, May 2
University Writing Center
Graduate Writing Retreat
10 a.m.-5 p.m. | Perry-Castañeda
Library (PCL) 2.330

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