**Preparing to Return**

**Initial Actions:**
- Receive notification from supervisor to return (work plans and start date)
- Go to Keeps Terp Safe Portal at [return.umd.edu](http://return.umd.edu)
- Complete Terps Protecting Terps training video
- Review Community Responsibility Pledge

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**Working On-Site**

**Daily Actions before Reporting to Work:**
- Take temperature
- Complete [Daily Symptom Monitoring](https://uhr.umd.edu/coronavirus/return-to-campus/)

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**No Symptoms**

- Contact Health Center Nurse Line at 301-405-HEAL [4325]

**Has Symptoms**

- Symptoms not Consistent with COVID-19
  - Receive Email Confirmation
  - Feel Normal
  - Report for Work
- Symptoms Consistent with COVID-19
  - Follow Instructions
  - Feel Sick
  - Notify Supervisor (Take Accrued Sick Leave)
  - Stay Home (Take Emergency Paid Sick Leave and/or Expanded FML)

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**Practicing Safety**

- **WEAR A FACE COVERING**
- **WASH HANDS AND USE HAND SANITIZER FREQUENTLY**
- **STAY AT LEAST 6 FEET APART FROM OTHERS**
- **IF YOU ARE SICK, STAY HOME AND REST**