HOW TO USE THE A/V CART

1. PLUG POWER CABLE INTO THE WALL.
2. A/V CART WILL POWER UP (TV, MAC MINI, APPLE TV, CISCO TELEPRESENCE UNIT)
3. BY DEFAULT, THE MAC MINI WILL BE DISPLAYED ON THE TV.

TO USE THE APPLE TV:
1. SELECT INPUT 2 (EITHER USING THE REMOTE OR “SELECT” BUTTON ON THE VIDEO SWITCH)
2. CONNECT TO THE “DUKE” WIRELESS NETWORK
***DEVICE MUST BE ON DUKE NETWORK TO CONNECT***
3. OPEN SYSTEM PREFERENCES
4. SELECT DISPLAYS
5. SELECT A/V CART FROM THE DROP DOWN MENU
THIS WILL ALLOW YOU TO DISPLAY YOUR LAPTOP, IPHONE, IPOD TOUCH OR IPAD WIRELESSLY ON THE TV

***APPLE PRODUCTS ONLY***

TO USE A LAPTOP:
1. CONNECT THE HDMI CABLE TO THE HDMI INPUT ON YOUR LAPTOP
2. SELECT THE NUMBER 3 INPUT ON THE VIDEO SWITCH IF THE SYSTEM DOES NOT AUTO RECOGNIZE THE MACHINE.

TO MAKE A VIDEO CONFERENCE CALL:

PLEASE CONTACT CHRIS GREER TO SCHEDULE A TEST CALL PRIOR TO THE DATE OF YOUR RESERVATION.

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