International Travel Oversight Committee (ITOC) Safety Plan Process

1. Traveler registers travel at: [http://global.umich.edu/travel-resources/register-your-travel/](http://global.umich.edu/travel-resources/register-your-travel/)

2. Traveler receives automatic email if going to a Travel Warning/Restriction destination, notifying them of the Safety Plan Process

3. Traveler is directed to the Global Michigan website to determine requirements: [http://global.umich.edu/travel-resources/warnings-restrictions/](http://global.umich.edu/travel-resources/warnings-restrictions/)

4. Traveler completes Safety Plan in MCompass

5. The Senior Advisor for International Health, Safety and Security (SAIHSS) is notified of new Safety Plan submissions in MCompass and conducts an initial review. Assessment resources include:
   - OSAC Research Analysts
   - OSAC Crime and Safety Reports
   - OSAC Academic Working group
   - HTH / Drum-Cussack
   - U-M colleagues with regional expertise
   - Government travel warning sites: Australia, Canada, France, Ireland, U.K., and US
   - Reports from region specific sites: [efe.com](http://efe.com), [stratfor.com](http://stratfor.com), and ASIRT reports

6. If there are concerns with the Safety Plan, the SAIHSS requests more information from the traveler

7. After the initial review is complete, the Safety Plan is sent to the International Travel Oversight Committee (ITOC) for review

8. ITOC members assess the Safety Plan and send any concerns or questions within 48 hours of receipt: [http://global.umich.edu/about/international-committees/](http://global.umich.edu/about/international-committees/)

9. Acting as the Provost’s Office designee, the SAIHSS informs the traveler ITOC’s determination.