Graduate Teaching Assistantships

The Graduate Assistantship is intended to provide students enrolled in the graduate program with an enriched experience that complements formal graduate coursework and facilitates professional growth. A normal teaching load for a Graduate Assistant usually consists of a maximum of four or five one-unit activity classes, although adjustments in the number of classes assigned may be made based on student preference and/or department needs. There is also the potential of instructing undergraduate laboratory classes.

Procedures:

1. Application requirements include submission of: a) letter of application identifying relevant teaching experiences and professional goals, b) completed department application form, and c) two letters of recommendation (preferably from individuals who have first-hand knowledge of the applicant's teaching abilities).
2. Application review will begin on March 15 annually (subject to change) for assistantships for the subsequent fall semester. Screening of applicants normally begins shortly thereafter.
3. Interviews are a required part of the application process for first-time applicants. Telephone interviews are normally conducted for out-of-area applicants.
4. The Graduate Assistantship is intended to be a two-year experience coincident with the student's enrollment in the graduate program. However, failure to exhibit satisfactory performance as an instructor or failure to make satisfactory progress in the graduate program can result in termination of the assistantship at any time. Graduate Assistants may be interviewed during the second semester assignment to assess teaching performance.
5. A student may reapply for a Graduate Assistantship at the end of year two if the student has been making satisfactory progress in the graduate program, but has not yet completed the thesis. At this time, the student is in competition with the new applicants for a position.

Part time teaching/research assistantships are available for qualified students on a competitive basis and subject to available funding.
Teaching Associate (TA) applications will be reviewed beginning on March 15, annually. TA applications should be sent directly to the department office. Please click on the following links to download both the Application and Information Sheet:

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