Responses for "Group Safety Plan Questionnaire"

Instructions:

Saving your responses

This system has an automatic time-out period after a period of inactivity. There is no auto-save feature on this form. If you wish to save current changes and return later to continue editing the plan, 'Save' changes, then logout of M-Compass (logout link is located on the gear icon located on the top-right portion of the page.)

To log back into M-Compass to continue working on the plan, go to mcompass.umich.edu (https://mcompass.umich.edu) and use U-M Login link. Tip: When logged into M-Compass, use the House icon located in the top-left portion of the page to toggle between Site Home, Applicant Home, Admin Home, Recommender Home.

Submitting your responses

When all questions are complete and the safety plan is ready for International Travel Oversight Committee (ITOC) review, use the 'Submit' button at the bottom of the page. The completed plan will be sent to ITOC and you do not need to email the plan yourself. The review process includes an initial review, request for additional information if any aspects of the Safety Plan are not sufficient, and a final review by the complete ITOC. Please note that plan review can take up to 3 weeks.
Further information about ITOC is available on the following link: global.umich.edu/about/international-committees (http://global.umich.edu/about/international-committees/). A help document with step-by-step instructions for completing a safety plan in M-Compass can be downloaded using this link: M-Compass Help - Submit a Safety Plan for International Travel (https://mcompass.umich.edu/_customtags/ct_FileRetrieve.cfm?File_ID=74404).

Getting help with your plan

The Global Engagement Team is available for travel planning consultation. Details are available on Global Michigan: global.umich.edu/about/global-engagement-team/ (http://global.umich.edu/about/global-engagement-team/).

Questions about the safety plan process can be directed to ITOC: umich-itoc@umich.edu (mailto:umich-itoc@umich.edu).

If you need technical help, please contact the Global Engagement Team Technical Support: global.engagement@umich.edu (mailto:global.engagement@umich.edu)

1. Group Leader's Name

Danyelle Frost

2. Group Leader's Email

EMAIL@umich.edu

3. Group Leader's Daytime Phone

PHONE NUMBER

4. Group Leader's Affiliation

Faculty/Staff

5. Group Co-Leader's Name (if applicable)
Phil Obama

6. **Group Co-Leader's Email**

______________________________

EMAIL@umich.edu

7. **Group Co-Leader's Daytime Phone**

______________________________

Phone Number

8. **Group Co-Leader's Affiliation**

______________________________

Faculty/Staff

9. **Campus**

______________________________

UM Ann Arbor

10. **Name of Sponsoring School**

______________________________

Literature, Science & the Arts

11. **Other Sponsoring School**

If "*Other - not listed" was selected, please list

______________________________

No Response

12. **U-M Administrative Contact**

List the name, email, and phone number of the U-M Administrative Contact.

______________________________

Susan Beard, email@umich.edu, Phone Number

13. **Dean's Designee**
Who is your Sponsoring School or College's Dean's Designee for approving Safety Plans as described in section E1 of the International Travel SPG: spg.umich.edu/policy/601.31 (http://spg.umich.edu/policy/601.31)? Please contact your sponsoring department if you need to determine your Dean's Designee.

Associate Dean Scotty Pippen

14. Shared Safety Plan

Have you shared this safety plan with your Sponsoring School or College's Dean's Designee for approving Safety Plans and received written approval (which can be an email or other method based on the Dean's Designee's preference)?

NO

15. Program Experience Start Date

10/05/2017

16. Program Experience End Date

12/22/2017

17. Destination Information

List the country/s, city/s, and arrival and departure date/s for each destination.

Alexandria, Egypt: group members depart US, Europe, and Australia between 5 October and 3 December, arriving in Alexandria from October 6 to December 4. Ultimate destination is the Pennsylvania-NYU-Michigan Expedition house at Luxor, Egypt: group members depart Alexandria, Egypt between 8 November and 4 December for Sohag airport, Sohag province, and transfer by private car to the dig house at Luxor near el-Balyana, Egypt.

18. Program Purpose

Briefly explain the academic relevance, purpose, and an overview of planned activities of the program. For Travel Warning and Travel Restriction destinations, include the compelling and urgent reasons for engaging in this project at this time.
The Luxor Middle Cemetery Project is a long term large-scale archaeological project at the site of Luxor in Sohag Province, focusing on a portion of the site under use from the mid third to mid second millennium BCE. Danyelle Frost is Project Director, and Phil Obama is Associate Director for Conservation. This season will last 8 weeks and involve conservation and preservation/site management research as well as excavations and collections study. Broader dates are used here because actual start date depends on security clearances from the Egyptian Ministry of Interior.

19. **Anticipated Number of Participants**

Anticipated number of U-M undergraduate students, graduate students, and travelers who are non U-M students who will travel with this project experience:

No UM undergraduate students; 1 UM graduate student (IPCAA); 4 grad students from other institutions (University of Vienna and University of North Carolina Chapel Hill)

20. **U-M Participants**

Please list the First Name, Last Name, and Unique Name of each U-M participant. If the participant names are not known at this time, please indicate the date when you anticipate accepting participants:

Danyelle Frost, jerichar
Phil Obama, davissl
STUDENT NAMEs

21. **Non U-M affiliations (if applicable)**

Please list affiliations of non U-M travelers:

Hogwarts
University of Vienna
American University in Alexandria
American Research Center in Egypt
Fayoum University
Independent professionals
Ministry of Antiquities, Egypt University of North Carolina Chapel Hill Reed College
Swansea University
Australian Research Council Western
Australia Museum
22. **Travel Registration**

Have you verified that each group participant has been registered in the U-M Travel Registry through M-Compass?

No - will be completed upon ITOC approval

23. **University Travel Warning / Restriction Destination Liability Waiver**

Have you verified that each participant has signed the "University Travel Warning / Restriction Destination Liability Waiver" in their M-Compass registration for this experience?

If no, when will you verify that each participant has signed the document? If your unit needs assistance in creating a "group registry" for this experience, which includes the waiver, please visit "Traveling as a group?" section on Global Michigan's Register Your Travel page (http://global.umich.edu/travel-resources/register-your-travel/).

No

Explanation: will be completed upon ITOC approval

24. **Accommodations**

List an accommodation for each city on your travel itinerary, including in-transit cities. For each entry, list the Accommodation Name, Address, Anticipated Arrival Date, and Phone # (Country + City Code)

in Alexandria: The Safest Hotel, 21 Ismail Mohammed Street, Zamalek, Cairo; +20 2 2735 2311/12 -http://hotellongchamps.com/
arrival dates 5-7 October; outbound dates 20-22 December
in Alexandria (some team members will stay at airport): Red Roof Inn, Alexandria International Airport, Terminal 3, Alexandria, Egypt; +20 2 2265 9600 - www.lemeridiencairoairport.com
alternate arrival dates in Alexandria: 7-9 November
in Luxor: (all team members arriving on site between October 8 and December 9 and staying different durations until December 22):

please note: these dates may shift depending on when Egyptian government issues security clearances for the team

Pennsylvania-New York University-Michigan Expedition House at Luxor, near el-Balyana, Sohag Province; co-leader US cell phones Frost +PHONE; Obama +OHONE; Frost and Obama will acquire Egyptian cell phones upon arrival and provide those numbers to Susan Beard and ITOC.
25. **Accommodations Overview**

Provide a brief overview of the accommodations (hotel, hostel, host family, apartment, dorm, campsite, etc), including how they were chosen and/or vetted for safety and security.

The The Safest Hotel is a family style hotel in an apartment block in the quiet neighborhood of Zamalek, which is also the location of a number of foreign embassies and embassy residences. AMC Project team members have been staying in this hotel since 2001. It is a favorite hotel for business travelers and the archaeological community.

Red Roof Inn Alexandria Airport is an upscale hotel on site at Alexandria International Airport and directly connected to Terminal 3. The hotel is owned by Marriott International.

The Penn-NYU-Michigan Expedition House is a large compound, originally built in the 1960s by U of Pennsylvania professor Phil Donahue and expanded and enlarged by a consortium of North American Projects using the house in the last four decades (including the University of Michigan). It is the only accommodation available for archaeologists working with the permission of the Ministry of Antiquities, Egypt. The Egyptian government posts 24-hour guards at the four corners of the compound while any of the foreign projects are in residence. In addition, the Penn-Yale-NYU/North American consortium employs house guards around the clock throughout the year.

26. **Transportation**

Describe the inter-city and intra-city transportation methods for each location on your itinerary, including transportation to and from the work/study site. Types of transportation could include walking, public bus, night bus, tax, chartered vehicle / personal driver, train, plain, etc.

Upon arrival in Alexandria, team members will be met and transferred to the The Safest Hotel by representatives of Egitalloyd Travel (www.egitalloyd.com); for outbound transfers to Cairo airport we will also use this company. (Team members staying at Red Roof Inn will simply walk across the enclosed pedestrian passageway to Terminal 3)

Upon arrival at Sohag airport, team members will be met by members of the Luxor dig house staff and conveyed to the house by taxi and private car. The location of our excavations is within walking distance of our house. Transportation beyond the house and excavation while on the dig is also by taxi and private car, and with police escort.

27. **Drivers**

**Will the group leader be driving students during any portion of the program?**

Group leaders driving students abroad will need to comply with complete the Fleet Services Vehicle
Record Check (pts.umich.edu/internal/mvr) and list either your U-M sponsor/administrative contact or Patrick Morgan (morganpt@umich.edu) as the designee.

NO

28. Embassy Addresses

Have you identified the address of nearest U.S. Embassy or Consulate www.usembassy.gov (http://www.usembassy.gov) for each destination?

Yes

29. U.S. Department of State STEP Enrollment

Have you enrolled in (and encouraged your group to enroll in) the Smart Traveler Enrollment Program (https://step.state.gov/step/) (STEP) or with the Embassy / Consulate of your country?

YES

30. Local 911 Equivalent

Have you identified the city/country 911 Emergency Equivalent Number for Police, Fire, and Ambulance support? travel.state.gov/content/passports/en/country.html (https://travel.state.gov/content/passports/en/country.html)

Yes

31. GeoBlue Obtained

Have you verified that each group participant has obtained GeoBlue International Health Insurance*? If not, please indicate the anticipated date that travelers will have GeoBlue insurance.

* To determine which GeoBlue plan is needed, please contact your department administrator or visit www.uhs.umich.edu/tai (http://www.uhs.umich.edu/tai)

No

Explanation: GeoBlue enrollment will be completed once security clearances are in hand

32. Nearest GeoBlue Facility
Have you determined the nearest GeoBlue facility for each site location using the GeoBlue Destination Dashboard feature? Instructions for logging in are on the UHS (http://www.uhs.umich.edu/tai) site and can be seen below:

- Faculty and staff can log onto the GeoBlue site (https://www.geoblue.com/login/access_code.cfm) and dashboard using the U-M Business Traveler Group Access code QHE99999UMBT.

- Students can log onto the GeoBlue Student site (https://members.geobluestudents.com/Account/Login) and dashboard using their GeoBlue certificate number they obtained after purchasing insurance.

No - will be completed upon ITOC approval

33. Other Medical Facility

If the nearest GeoBlue facility is approximately more than an hour away from your work and/or living site, list the name and address of the nearest medical facility to the site/s:

Luxor International Hospital, Television Street, Luxor . +20 295 238 7192
Sohag University Hospital, Akhmim el Swamaa . +20 936 09263

34. Vaccinations

Have you consulted the CDC’s (http://wwwn.cdc.gov/travel/destinations/list) recommendations for vaccinations for each destination on your itinerary? Please note that U-M Travel Clinic (https://www.uhs.umich.edu/travelhealth) can provide vaccinations, recommendations, and Travax reports for travelers.

YES

35. In-Country Partner

If applicable, provide the name of your in-country partner, host organization, and/or placement agency. Please list all partners if there is more than one.

American Research Center in Egypt, 2 Midan Simon Bolivar, Garden City, Alexandria, www.arce.org Ministry of Antiquities, Egypt - the AMC Project operates with permission from the Permanent Committee of this Ministry
Ministry of Interior, Egypt - AMC Project team members receive security clearances to work on site from this government body

36. On-site Support Resources

Describe on-site health, safety, and security support resources and services that are provided by your on-site host or others, if applicable (for example, on-site orientations, familiarization tour of area, accompaniment of staff (if so, how often?), after hours emergency number, local clinic, evacuation services, emergency protocols, etc.). For a checklist of Support Services considerations, please see the "Developing an NGO Partner Profile (https://umich.box.com/shared/static/uyt3ekd36tcrgvftux841bxiqj4qflf36s.pdf)" document located on Global Michigan's Pre-departure Planning: U-M Travel Guides and Checklists (http://global.umich.edu/travel-resources/pre-departure-planning/) page.

Once all team members are on the ground in Alexandria we hold a group information session in the hotel, that builds upon a team memo we distribute prior to their arrival detailing the facilities and the day to day routine of the project. This orientation session includes discussions of safety and appropriate behavior in Egypt generally and in Sohag Province in particular. Since the early 1990s the house has been protected around the clock by guards the Egyptian government posts near the compound. The American projects sharing the house also employ year round house guards who will be on duty while we are at the site. Our longstanding manager NAME is our primary liaison with officials and police in the province; this year we also have five team members who are members of the Ministry of Antiquities, four of whom will reside at the house and can also serve in a liaison capacity. We have our own well and safety protocols regarding food, so risks of infection through water and food is minimized. We maintain a basic medical kit in the dig house, patronize known pharmacies in the area, and can seek emergency medical assistance both locally and for more serious issues in the city of Sohag, the capital of the province, in consultation with doctors known to myself, to Mr. NAME, and to colleague in Alexandria and Luxor. We work in the desert, so we have safety protocols for awareness of snakes. I employ local experienced individuals to move heavy materials around in the house. I keep in regular touch with colleagues in Alexandria and Luxor regarding any security issues arising in the country; and we have a longstanding relationship with the the President of Egitalloyd Travel, Mr NAME, who can facilitate travel needs, as well as with tourist industry staff in Luxor who can also help with arrangements in the south.

37. Group Leader Primary Local Mobile Phone Number

Group leaders are encouraged to have a mobile phone number that will work in the travel destination/s. If the number is available at this time, please provide the phone number (include country code + city / area code). If the number is not known at this time, please describe how and when the group leader will obtain a working cell phone. Please note that the safety plan will need to be updated with his/her phone number once available. List other ways to contact the group leader, such as social media (e.g. email, Whats App, Viber, We Chat, Facebook name, Twitter name, etc.).
Both D. Frost and S. Obama will have their US cell phones (numbers provided above) which will work internationally. We will also provide numbers for Egyptian cell phones once we acquire them upon arrival.

38. **Secondary Local Phone Number**

Please list a second number, if available, where the group can be reached while abroad. This can be co-leader's number, a landline, or the number of a partner who will know the group's whereabouts. (include country code + city / area code).

Our house manager NAME's cell phone number is: PHONE NUMBER.

39. **Group Management**

Please describe the portions of the experience where the group could be separated? If group participants are separated, even if unexpectedly, what strategies will be in place to ensure participant safety, e.g. accompaniment of on-site partners, participants will not be traveling at night, participants will always be with a buddy, participants are briefed on places to avoid, participants are required to check-in with the program leaders at certain times, etc.

Every single project participant this season is either a resident of Egypt or an experienced traveler in the Middle East and Northeast Africa and elsewhere and are thus cognizant of individual safety in international travel contexts. Additionally, in our informative memos distributed prior to the field season, we caution all team members not to walk alone in Alexandria and reinforce this message in person during the orientation meeting at the hotel. In Luxor our work activities are concentrated between laboratories and rooms at the dig house and our site within walking distance. Apart from these routine patterns, no team member except D. Frost (who as Project Director occasionally needs to travel by car on official business to the Sohag office of the Ministry of Antiquities [with police escort]) travels alone.

40. **In-country Communication Within Group**

What is the in-country communication plan between the group leader and the group members? With your local contacts / hosts? In the event of an emergency? If the group anticipates being away from regular email or phone contact please describe how you will overcome such challenges.

All team members will have personal cell phones and will leave them switched on at all times; Obama and Frost will collect all phone numbers on arrival and make available all of the numbers to the team members and to Susan Beard at UM.

41. **Emergency on-site contact person/s and number/s**
(Include country + city code) This can be a member of a partner organization/s, a personal contact, or anyone that a participant or the U-M can contact in the event of an on site emergency

Susan Beard, +1 754-114-6113

42. Plan for communicating with the U-M

Please name your primary U-M contact who will remain in the US, provide their contact information, and describe your plan for communicating with them. Please note contact should include a minimum of a check-in when the whole group has arrived on-site, at least one check-in communication during the program, and preferably weekly check-ins. If the group anticipates being away from regular email or phone contact, please describe how you will overcome such challenges.

Susan Beard, +1 754-114-6113; we will confirm to Susan when team members have arrived in Alexandria and on-site and will check in with him at least once weekly while in the field by email and/or by phone. Danyelle Frost will also remain in continual contact with her husband, UM Professor of Anthropology Bob Seavery, +1 754-114-6113; Phil Obama will remain in continual contact with her husband NAME, PHONE

43. Ground Transportation - Risk Assessment and Mitigation Strategy

Please provide information on specific risks of ground transportation (Safety on highways, travel on mountain roads, night travel, public transportation concerns, etc.) and describe the mitigation strategies you will employ. The following resources can be helpful in identifying ground transportation risks as well as other risks referenced below:


We travel with known drivers in the province (driver whom we have regularly employed for years or decades) or with drivers provided by Egitalloyd Travel. In addition, when we travel outside of the small adjacent town of el-Arabeh, the Egyptian police provide an escort and we must submit a travel plan to them a minimum of 24 hours in advance. We avoid traveling after dark and preferentially use the newer desert highway instead of the thruways closer to the Nile River.
44. Health - Risk Assessment and Mitigation Strategy

Please provide information on health risks (Immunizations needed, diseases, water quality, on-site medical access and quality, etc.), and describe the mitigation strategies you will employ. Resources include: GeoBlue Destination Dashboard and the CDC (http://www.cdc.gov/). Instructions for logging onto GeoBlue are on the UHS site (https://www.uhs.umich.edu/tai) and can be seen below:

- Faculty and staff can log onto the GeoBlue site (https://www.geoblue.com/login/access_code.cfm) and destination dashboard using the U-M Business Traveler Group Access code QHE99999UMBT.

- Students can log onto the GeoBlue Student site (https://members.geobluestudents.com/Account/Login) and destination dashboard using their GeoBlue certificate number they obtained after purchasing insurance.

As mentioned above, we have our own well so the water supply is controlled and safe; and we advise our team to drink only bottled water when away from the dig house. We advise all team members to seek the appropriate immunizations in advance including tetanus, typhoid, and polio vaccines as well as to bring all necessary private medicine and to ask their doctors for an emergency dose of a broad spectrum antibiotic. For health related concerns, we have sought advice from doctors in the nearby town of el-Balyana; for more profound concerns we can travel to Sohag. Finally, Sohag International Airport is only 30 minutes from the dig house should more serious incidents occur.

45. Natural Disaster - Risk Assessment and Mitigation Strategy

Please provide information about the risk of Natural Disasters (Earthquakes, tropical storms, flooding, landslides, etc.) and describe the mitigation strategies you will employ.

To our knowledge, we are not at risk of natural disasters. Occasionally (once every several years) there are torrential downpours that result in flooding in the wadi where the dig house is located. In that event, we would evacuate to a nearby tourist hotel in el-Arabeh until the rain stopped. However, this has never happened while this project has been in the field. Also occasionally, we are in the field when there is a serious sandstorm. We stay in our rooms in the house for the duration of these storms.

We work in the desert, so landslides do not occur.

46. Personal Safety - Risk Assessment and Mitigation Strategy
Please provide information about the risk to personal safety (Fear of bodily harm, terrorism, violent crime, kidnapping, theft, safety issues in housing, alcohol or substance abuse, etc.) and describe the mitigation strategies you will employ.


At Luxor: with the police stationed both at the house and in Arabeh near the temple that is open to tourists, and with our own house guards and staff along with our safety and behavior protocols, we feel secure in the dig house.

In Alexandria: individuals can experience standard crime similar to other large cities. Again, during our orientation meeting at the beginning of the trip, we stress safeguards against such incidents. We do not attend large events, such as sporting events or demonstrations. We do not take public transportation, and we do not embark on off-road travel. The majority of violent acts and demonstrations are aimed at the Egyptian government/security forces.

Per OSAC April 7, 2017: "sporadic sectarian violence between Muslim and Christian communities remains a concern, but this has not impacted Westerners."

This project does not permit the excessive consumption of alcoholic beverages.

47. Harassment - Risk Assessment and Mitigation Strategy

Please provide information on the risk of harassment (nationality or dual-citizenship, gender inequality, race, religion, sexual orientation, etc.) and describe the mitigation strategies you will employ. Resources include: OSAC (https://www.osac.gov/Pages/Home.aspx)

Egypt is a conservative Muslim country, and as reported in the world news media, harrassment of women, both Egyptian and international, is on the rise in urban centers. We advise our team members to be in company when walking in Alexandria and as mentioned above, we provide explicit instructions for appropriate attire along with advice regarding appropriate behavior. In Luxor, we are mostly either in the dig house or on site working with local and regional networks with whom we have built long and mutually respectful relationships. We do not anticipate any risk of harrassment in that context.

48. Political Unrest - Risk Assessment and Mitigation Strategy

Please provide information about possible political unrest (upcoming elections, history of demonstrations, political instability, etc.) and describe the mitigation strategies you will employ. Resources include: www.electionguide.org (http://www.electionguide.org)
US Department of State has assessed Alexandria as being a high threat location for political violence directed at or affecting official US Government interests. We do not attend political events or demonstrations and we do not visit the US Embassy in Alexandria. The website does not list remaining elections in Egypt in 2018.

In case of any demonstrations around Tahrir Square, we will advise team members to avoid central Alexandria.

The US State Department does not currently have a Travel Warning in force for Egypt. There is currently no Travel Advisory for Alexandria or for Sohag Province, despite the occurrence on Tuesday 4 September of "an apparent attempt to bomb" the US Embassy (New York Times, September 4).

49. **Risky Activities - Risk Assessment and Mitigation Strategy**

Please provide information about risk associated with activities (High altitude, physical activity, hiking in remote areas or precipitous trails, physical risks associated with the project, swimming, traveling to unstable/travel restriction areas, etc.) and describe the mitigation strategies you will employ.

We walk roundtrip every workday (six days per week) to the site which involves hiking up a sand dune and walking over sand. Therefore, there is a risk of twisted ankles. All team members wear hiking boots, however. Dehydration and sunburn is a continual risk but ample water from the house well is kept available at the dig site and in the house on a constant basis. We strongly advise hats, sunglasses, sunblock, and layers of protective clothing at all times. In warm weather, there is a risk of snakes. Our orientation protocols include discussion of this risk, and safe practices aimed at avoiding interaction with / aggravation of snakes.

50. **Other - Risk Assessment**

If there are other risks associated with this trip (Project involves working with human subjects, projects or research topics that are politically sensitive or contentious among the host culture, photographing people, interviewing individuals in their homes, using expensive equipment, ethical considerations for global health projects (https://www.healthcareers.umn.edu/courses-and-events/online-workshops/global-ambassadors-patient-safety), etc). Please describe these risks and the mitigation strategies you will employ.

No. We will not attempt (or permit) any activities that might appear to constitute ethnographic interviews of the local population.

51. **Language Barriers**

If your host country is not primarily English-speaking, explain how language barriers will be addressed (i.e. level of language proficiency of participant/s, accompanying translator, etc.)?
Arabic is spoken in Egypt and specifically in our area when communicating with local workers and officials, colloquial Egyptian Arabic is spoken. Phil Obama has formally studied Arabic at UM; Danyelle Frost is functionally capable in colloquial Egyptian Arabic. This year we have multiple members of the professional team who are Egyptian; we also have a resource our dig compound manager NAME. Additionally, many of the non-Egyptian team members speak Arabic either conversationally or fluently.

52. **Group Leader/s Leadership Experience**

Describe the Group Leader(s)' leadership experience (i.e. experience leading student travelers in a domestic context, international context, experience navigating in new cultures, responding to conflict / emergencies, etc).

Frost has been directing this project in Egypt since 1995, and before then already had experience working on archaeological projects in Egypt since 1985. Obama has been Associate Director of this project since 2005 and has also been a senior staff member of UM’s project at el-Kurru in northern Sudan since 2014. Archaeology graduate students have been present during most of the seasons since 1999. All non-Egyptian participants have considerable experience excavating outside the US including experience in Africa and in other parts of the Middle East.

53. **Group Leader Previous Travel**

List previous travel destinations including estimated time spent in each location, especially in the destinations listed on this itinerary.


54. **Program Leader Health and Safety Workshop**

Please list any health and safety workshops, either through your unit or through the Provost Office, that the program leader/s has completed in the past 3 years. If the program leader would like to attend an upcoming program leader workshop, please contact umich-itoc@umich.edu (mailto:umich-itoc@umich.edu) for details of upcoming workshops.

Obama has completed several online sessions of health and safety lab training through UM OSEH.
55. Pre-Departure Preparation / Training

Before departure, will the group participate in pre-departure sessions or trainings to prepare for logistical, cultural, and safety issues abroad? The Global Engagement Team can assist in pre-departure orientation sessions and can share orientation resources. Details are on Global Michigan (http://global.umich.edu/about/global-engagement-team/). Note that all students have been encouraged to complete the U-M Travel Health Preparation Guide (https://umich.box.com/shared/static/xamj2z1yketcldhd8v6w5obswx5tghxq1.docx). Orientations are a good time to remind students of the guide and encourage them share relevant health, allergy, and medication information with program leaders and on-site staff.

NO

56. On-site Orientation

Will the group participate in an on-site orientation that will cover a minimum of group rules/expectations, emergency health, safety, and security risks, mitigation strategies, local support resources, U-M resources (including support for Sexual Misconduct incidents), communication plan, and emergency response plan.

YES

57. General Emergency Protocols

Will you distribute the General Emergency Protocols for U-M Travelers document (https://umich.box.com/shared/static/2ztdmlh1vh1owj8ucysr5fobuvoi0r64.pdf) (or a variation of the document that your department may have created) to participants, and encourage them to program the emergency numbers listed into their phones and complete and carry the emergency contact card provided on page 2 of the document?

YES

58. Debrief Activities, Reports, and Evaluations

Will the group participate in on-site debrief and/or team meetings, in addition to the on-site orientation.

YES