Advanced Enrichment Weekend Instructor, Grade PreK- 8

Instructors plan and implement challenging and engaging enrichment courses based on a course syllabus provided to them. Syllabi contain a brief description, essential questions, learning outcomes and several resources on the course topic. Course content is one to two years above grade level. Instructors receive resources but should have experience with gifted learners and be able to differentiate instruction for high ability students with a range of skill levels and background knowledge. As classroom leads, instructors supervise teaching assistants and are responsible for student course evaluations.

Course Duration and Pay
Weekend courses run for six or eight consecutive Saturdays and/or Sundays throughout the school year. Courses are 2.5 hours in length. Courses are held in the mornings and/or afternoons. Instructors teach during one or two of these time frames depending on location and course assignment. The per course stipend for a weekend half-day morning or afternoon course is $880 (for 8-week fall and winter sessions) and $660 (for 6-week spring session).

- Fall 2019
  - Saturdays: September 28 – Nov 16, 2019 (“snow day” of November 23, if needed)
  - Sundays (Evanston, only): September 29, October 6, October 13, October 27, November 3, November 10, November 17, November 24, 2019 (NO class on October 20, “snow day” of December 8, if needed)
- Winter 2020
  - Saturdays: January 18 – March 7, 2020 (“snow day” of March 14, if needed)
  - Sundays (Evanston, only): January 19 – March 8, 2020 (“snow day” of March 15, if needed)
- Spring 2020
  - Saturdays: April 11 – May 16, 2020
  - Sundays (Evanston, only): April 12 – May 17, 2020

Locations
Weekend enrichment program sites:
- Evanston, IL—Northwestern University
- Naperville, IL—North Central College, 31 N. Loomis St.
- Palatine, IL—Quest Academy, 500 N. Benton St.
- Chicago, IL—British International School of Chicago (South Loop campus), 161 W. 9th St.
- Northbrook, IL - Bernard Weinger JCC, 300 Revere Dr.

Qualifications
- Bachelor’s degree and experience teaching accelerated and/or compacted curricula.
- Master’s degree, at least three years of lead teaching and experience with twice exceptional students preferred.
- Subject matter expertise as appropriate.
- Strength and mobility to supervise active children indoors, including the ability to lift a child weighing 30-40 pounds.
General Responsibilities

- Design all course instructional activities, incorporating differentiation and a variety of instructional practices.
- Submit lesson plans for review, feedback and archiving according to program requirements.
- Submit appropriate supply requests according to a timeline
- Review student medical notes (i.e. allergies/other medical needs) and uphold confidentiality policies.
- Execute course curriculum in a classroom environment that fosters student engagement, academic risk-taking, and inclusion.
- Supervise teaching assistant’s performance and engagement in the classroom.
- Maintain program standard of student supervision.
- Assess and evaluate student progress toward course learning objectives according to CTD guidelines.
- Learn and implement CTD policies and procedures by reviewing documentation and attending onsite staff training
- Uphold and promote the CTD Honor Code among staff and students.

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