February 28, 2019

Gregory L. Fenves
President
University of Texas at Austin
MAI 400/G3400

Dear President Fenves:

I have reviewed the enclosed legislation proposing the addition of new instructor titles to the voting members of the General Faculty, *Handbook of Operating Procedures 2-1010 General Faculty Membership* (D 16925-16927)

I have no objection to the proposals and recommend it for your approval.

Sincerely,

Maurie McInnis
Executive Vice President and Provost

Enclosure

cc: Alan Friedman, Secretary of the General Faculty and Faculty Council
    Debbie Roberts, Executive Assistant, Office of the General Faculty
    Carlos Martinez, Chief of Staff, Office of the President
February 26, 2019

Provost Maurie McInnis
The University of Texas at Austin
MAI 201
Campus Mail Code: G1000

Dear Provost McInnis,

Enclosed for your consideration and action is the addition of new instructor titles to the criteria used to determine voting members of the General Faculty in the *Handbook of Operating Procedures 2-1010 General Faculty Membership* (D 16925-16927).

The Faculty Council approved this legislation on a no-protest basis on February 25, 2019.

Following your review, please provide your recommendations for approval or disapproval to President Fenves. Final approval resides with his office.

Let me know if you have questions or if I can provide other information concerning these legislative items.

Sincerely,

Alan W. Friedman, Secretary
General Faculty and Faculty Council
The University of Texas at Austin
Arthur J. Thaman and Wilhelmina Doré Thaman Professor of English and Comparative Literature

AWF:dlr
Enclosure

cc: Jim E. Davis, Vice President for Legal Affairs
Carlos Martinez, Chief of Staff, Office of the President
Susan Lamborghini, Assistant to the Chief of Staff, Office of the President
Cynthia M. Sanchez, Executive Associate, Office of the President
Michelle George, Administrative Manager for Faculty Affairs, Provost’s Office
Beverly Hurst, Executive Assistant, Office of the Vice President for Legal Affairs
Dene Coles, Executive Assistant, Office of the Vice President for Legal Affairs
Betty Brooks, Policy Program Manager, University Compliance Services
ADDICTION OF NEW INSTRUCTOR TITLES TO THE CRITERIA USED TO DETERMINE VOTING MEMBERS OF THE GENERAL FACULTY IN THE HANDBOOK OF OPERATING PROCEDURES 2-1010, GENERAL FACULTY MEMBERSHIP

On behalf of the Faculty Rules and Governance Committee, Professor Jody L. Jensen (Committee Chair and Professor of Kinesiology and Health Education) submitted the addition of new instructor titles to the criteria used to determine voting members of the General Faculty in the Handbook of Operating Procedures 2-1010, General Faculty Membership. The new titles were adopted at the start of the 2018 fall semester and are considered editorial in nature and do not require approval by the voting members of the General Faculty. In addition, the Faculty Rules and Governance Committee also recommends that HOP 2-1010 be reviewed every four years.

The Secretary has classified this as general legislation that will be submitted to the Faculty Council for approval on a no-protest basis. Final approval resides with the President.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by February 25, 2019.

Alan W. Friedman, Secretary
General Faculty and Faculty Council
The University of Texas at Austin
Arthur J. Thaman and Wilhelmina Doré Thaman Professor of English and Comparative Literature

Distributed through the Faculty Council website https://facultycouncil.utexas.edu on February 11, 2019.
ADDITION OF NEW INSTRUCTOR TITLES TO THE CRITERIA USED TO DETERMINE VOTING MEMBERS OF THE GENERAL FACULTY IN THE HANDBOOK OF OPERATING PROCEDURES 2-1010, GENERAL FACULTY MEMBERSHIP

The italicized portions of the text are additions to the current policies in HOP 2-1010.

**HOP 2-1010**

**GENERAL FACULTY**

[Sections 1-6: excerpt from Regents' Rules and Regulations “Rule 40101: Faculty Role in Educational Policy Formulation”]

......

**A. Authority and General Functions**

{No changes to this section.}

**B. Membership**

1. Voting members of the General Faculty include the following:
   a. All tenured and tenure-track professors and tenure-track instructors.
   b. All professors of practice, professors of instruction, lecturers and clinical faculty who teach organized courses as the instructor of record (with the exception of those listed in B.4. below), who have had a total of two or more academic years of service at these ranks at The University of Texas at Austin and who meet these criteria for an instructional appointment:
      i. were appointed an average of at least 50% time at UT Austin during each of the two preceding academic years (excluding summer), and
      ii. are currently appointed at least 50% time at UT Austin (faculty who have served an average of 50% for the past two years become eligible to vote in the next semester they are appointed at least 50% time), and
      iii. have their primary academic home at UT Austin.
      iv. Those faculty who satisfy b (i, ii, and iii) will maintain their status except if they fall below an average of 50% appointment for more than two academic years. Also see 4.b below.

{No further changes.}
POLICY IMPACT STATEMENT

Please submit one Policy Impact Statement for each policy under consideration.

<table>
<thead>
<tr>
<th>Submission Date: February 11, 2019</th>
<th>Responsible Policy Owner/ Sponsor: Office of the General Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Phone: 471-5934</td>
</tr>
<tr>
<td>Proposed Policy Title: <strong>General Faculty Membership</strong></td>
<td>Executive Level Sponsor: Executive Vice President and Provost</td>
</tr>
<tr>
<td>Existing Policy Title &amp; HOP # (if revision): 2-1010</td>
<td></td>
</tr>
<tr>
<td>Future Policies Planned in this Subject Area (list titles if available): N/A</td>
<td></td>
</tr>
</tbody>
</table>

I. Background and Policy Rationale

A. Is this policy new, a substantial revision, or a minor revision?
- [ ] New
- [ ] Substantial Revision
- [x] Minor Revisions

B. Why is this policy or revision necessary?
- [ ] Legal
- [ ] Regulatory
- [ ] UT System driven
- [ ] Financial
- [ ] Social Requirement
- [ ] Operational/Operational Efficiency
- [x] Current University policy is outdated
- [ ] Technological
- [ ] Other:

C. For new policies: Provide a preliminary draft using the policy template that can be found at http://www.utexas.edu/compliance/policy/. Fill in as much of the policy template sections as feasible at this point knowing the policy draft can be refined further in the process.

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**Handbook of Operating Procedures 2-1010**

**GENERAL FACULTY**

A. Authority and General Functions

{No changes to this section.}

B. Membership

1. Voting members of the General Faculty include the following:
   b. All tenured and tenure-track professors and tenure-track instructors.
   c. All professors of practice, professors of instruction, lecturers and clinical faculty who teach organized courses as the instructor of record (with the exception of those listed in B.4. below), who have had a total of two or more academic years of service at these ranks at The University of Texas at Austin and who meet these criteria for an instructional appointment:
      i. were appointed an average of at least 50% time at UT Austin during each of the two preceding academic years (excluding summer), and
      ii. are currently appointed at least 50% time at UT Austin (faculty who have served an average of 50% for the past two years become eligible to vote in the next semester they are appointed at least 50% time), and
      iii. have their primary academic home at UT Austin.
   iv. Those faculty who satisfy b (i, ii, and iii) will maintain their status except if they fall below an average of 50% appointment for more than two academic years. Also see 4.b below.

{No further changes.}

Submitted by: ____________________________

Alan W. Quickman

Authorized Signature – Responsible Policy Owner

February 11, 2019

Date

Authorized Signature – Executive Level Sponsor (VP/Provost level)

Date