LAS CURRICULUM COMMITTEE

MEETING SUMMARY

Friday, 6 September 2013 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, L. Quinn Allen, D. Schweingruber, A. Slagell, K. Timmons, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The first meeting of the semester began with introductions of committee members. The committee welcomes new members Charles Kostelnick [Engl] and David Schweingruber [Soc]. The Meeting Summary from 26 April 2013 was reviewed; motion to approve by Dark; second by Hollander; Motion carried.
   B. Announcements:
      1. Wallace briefly reviewed LASCC actions over the summer; they were minimal.
      2. The development of the on-line Experimental Course submission software continues, incorporating suggestions for improvement resulting from the initial ‘trial’ release of the x-course website. It will likely be released for use within the next 4 to 5 weeks.
      3. There was brief discussion about the need (or not) to include fiscal notes from the department chair a part of the x-course submission process, and how that would be influenced with the forthcoming on-line system. There is a need to clarify this aspect of the procedure, which will be investigated and updates in policy will be announced in the future.

II. Unfinished Business
   A. Experimental Course Review:
      1. Geol 444X – Petroleum Geoscience and Engineering
         a. Upon review of the re-submitted proposal, it was moved for approval by Wilson, second by Quinn Allen to accept the course. Motion carried unanimously.
         b. The course was then reviewed for Dual List status. It was noted that although the differential expectations are explained on the form, the syllabus itself does not include these for students taking it at the graduate level. This should be noted to the instructor. Motion to approve Dual List by Lence; second by Wilson. Motion carried.
         c. The Committee reviewed the request for International Perspectives status. Comments included the course not meeting the cultural learning requirements for IP status. There was no motion made to support the IP status of the course, and LASCC will not recommend its inclusion on the IP course list.

III. New Business
   A. Experimental Course Review:
      1. W S 210X – Gender and Sexuality in Popular Culture [Spring 2014]
         a. Upon review, the course description needs editing and clarification.
         b. Why is this course being offered at the 200-level? Might warrant 300 or 400-level, in context.
         c. Seems to be related to other courses at the 400-level. Will this become a prerequisite for W.S. 450 or other upper-level W.S. courses?
         d. Proposal not approved, pending clarification of unclear points; Wallace will follow-up with department.

      2. W S 497 – Women and Gender Studies Capstone Seminar [Spring 2014]
         a. Upon review of the proposal, it was noted that Instruction Type was not specified.
         b. There seems to be no prerequisite listed; is this intentional? Would WS 201 be used here?
         c. Motion to approve pending clarification of noted points to the satisfaction of the Chair by Dark; second by Lence. Motion approved unanimously.
B. Request to Cross-List BRT 516 with Pol S
   1. Committee reviewed request. No concerns raised.
   2. Motion to approve cross-list request by Dark; second by Kostelnick. Motion approved unanimously.

C. Request to list ECON 320, Labor Economics as International Perspectives.
   1. Committee reviewed request.
   2. Approved [Per correction when minutes were reviewed on 9/20/2013.]

D. Request to list WS Courses for U.S. Diversity:
   1. W S 333 - Women and Leadership
      a. The Committee reviewed the request and had brief discussion. Motion to approve request by Dark; second by Hollander. Motion carried.
   2. W S 488 – Interdisciplinary Research on Women and Leadership
      a. The Committee discussed the nature of the research-based course, and noted that there is no guarantee that research topics selected will be appropriate or necessarily include topics relevant to fulfilling USD requirements. The committee will not recommend this course for USD status given the uncertainty of possible topics chosen for the research, which are not specified.

E. Review of X-Course - Communications Disorders 480X
   1. The Committee began review of the proposed course, but several omissions and editorial changes needed necessitated re-submission after revision. Dark will follow-up with a revised proposal at the next meeting.

IV. Next Meeting: The next LASCC meeting will be held on 20 September 2013 at 3:10 pm in Catt 353.

V. Adjournment – Meeting declared adjourned by Wallace at approx. 5:00 pm.

RSW – 19 Sept 2013
10/20/2013: The Meeting Summary from 6 September 2013 was reviewed; Lence noted that the decision to approve Econ 320 for International Perspectives credit had been omitted. Motion to approve as amended by Lence; second by Quinn Allen; Motion carried.
LAS CURRICULUM COMMITTEE

MEETING SUMMARY

Friday, 20 September 2013 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, G. Miller, L. Quinn Allen, D. Schweingruber, A. Slagell, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 6 September 2013 was reviewed; Lence noted that the decision to approve Econ 320 for International Perspectives credit had been omitted – will be corrected. Motion to approve as amended by Lence; second by Quinn Allen; Motion carried.
   B. Announcements:
      1. Wallace provided an update on the implementation of the forthcoming on-line X-course system.
      2. A reminder was presented to make sure departments are revising their narrative portions of the 2014-2015 catalog copy.
      3. Dean Slagell noted that henceforth, no fiscal note is needed to accompany experimental course proposals. It will be assumed that the department/program chair signature/approval indicates their responsibility to staff and support the new course with necessary resources.

II. Unfinished Business
   A. None

III. New Business
   A. Review of proposal for Minor in Teaching English as a Second Language:
      1. Upon review, the proposal has several sections where clarifications are needed to better explain intent and scope of the proposed minor.
      2. Specific degree/course requirements need to be summarized in a separate section, showing credits needed in the various core and supporting areas. Concern raised about using “sophomore classification” as a requirement/prereq. for the degree.
      3. It was noted that a “C or better” grade requirement is being included, which requires approval from the Academic Standards and Admissions Committee.
      4. Further clarification is needed regarding new resources needed for the program. This needs to be worded to explain how the advising or other resources actually needed to administer the degree will be accommodated.
      5. Wallace will contact dept. and go over proposal to assist with improving proposal for re-submission to include requested edits and updated information. No further action taken.

   B. Linguistics/Engl 322X – Language and Society [Part of TESL Minor]
      1. Committee reviewed proposal; several spelling editorial corrections needed.
      2. Proposal needs to correctly identify instruction type. Course must be listed as an “X” course.
      3. No accompanying paperwork with proposal enabled approval for USD or IP status (no action taken on this).
      4. Proposal should better indicate how different the proposed new course is from related similar existing courses.
      5. Motion to approve updated proposal to satisfaction of chair by Wilson; second by Dark. Motion approved unanimously.
C. Linguistics/Engl 325X – Teaching Oral Communication to ESL Learners [Part of TESL Minor]
   1. Committee reviewed proposal; no major concerns raised.
   2. No accompanying paperwork with proposal enabled approval for USD or IP status (no action taken on this).
   3. Proposal should improve section on justification to be a bit more specific how it will contribute to the forthcoming undergraduate minor. Course must be listed as an “X” course.
   4. Motion to approve updated proposal to satisfaction of chair by Dark; second by Wilson.

D. Stat 502X – Applied Modern Multivariate Statistical Learning
   1. Committee reviewed proposal; concerns raised about description.
   2. Description doesn’t include wording indicating emphasis on high data volume statistical methods, or better articulate the focus on learning techniques or “statistical methods applied to….., etc.”
   3. Proposal should also reference bioinformatics or other programs using high data volumes.
   4. What is the relationship between the proposed course and Stat 602 – needs to be better clarified.
   5. Better prerequisites for the course are recommended, hopefully including some component that addresses competence of the student from prior experience in the discipline.
   6. No action taken, pending revision of proposal that addresses these issues.

D. Com Dis 480X – Topics in Communications Disorders
   1. The proposal was reviewed and discussed; no concerns raised. Motion to approve by Lence; second my Miller. Motion approved unanimously.

IV. Next Meeting: The next LASCC meeting will be held on 4 October 2013 at 3:10 pm in Catt 353.

V. Adjournment – Meeting declared adjourned by Wallace at approx. 4:37 pm.

RSW – 3 Oct 2013
Meeting summary approved on Friday, October 4, 2013; moved by Hollander, seconded by Lence, approved unanimously.
LAS CURRICULUM COMMITTEE

MEETING SUMMARY

Friday, 4 October 2013 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, G. Miller, A. Slagell, K. Timmons, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 6 September 2013 was reviewed; Motion to approve by Hollander; second by Lence; Motion carried.
   B. Announcements:
      1. Wallace provided an update on actions by the Faculty Senate Curriculum Committee.
      2. Dark informed the LASCC that she had a meeting scheduled to discuss the timing of catalog revision processes with members of the Registrar’s Office staff (Hulsebus & Rupp). She will inform the committee about the outcome of these discussions.
      3. Lence provided some clarification about the recent decision by the Graduate College to allow (with POS Committee supervision) all 300- and 400-level courses as acceptable for non-major credit toward graduate degrees. This action calls into question the need for including ‘NMGC’ designations in course descriptions in the catalog. Brief discussion took place about the implications of the Graduate College decision and forthcoming catalog revisions, etc.

II. Unfinished Business
   A. Com S 105X – Short Course in Computer Programming [Spring 2014]
      1. The revised/re-submitted proposal was reviewed and it was noted that the department has addressed the concerns raised from review of an earlier version of the proposal.
      2. Concerns were raised about the Section “C” with respect to the submission of a proposal for Com 106X as being possibly redundant, or having the ability for students to take different courses with possibly similar content.
      (also discussed at this time was ComS 106X, which is considered New Business)
   B. Com S 106X – Introduction to Web Programming [Spring 2014]
      1. The proposal was reviewed and no significant concerns (other than noted above) were raised.
      2. Motion by Dark, second by Hollander to approve Com S 105X WITHOUT SECTION “C” [Web Programming] and approve Com S 106 X. Motion approved unanimously.

III. New Business
   A. Experimental Course Review
         a. Upon review, the proposal was generally considered as acceptable.
         b. Concern raised about the prerequisites stated; the committee suggests conferring with the instructor to develop a more acceptable specific prerequisite requirement for the course.
         c. Motion by Dark, second by Lence to approve the course provided the prerequisites are identified and revised to the satisfaction of the Chair. Motion passed.
         a. Concerns raised about relationship of the proposed courses and CRP 454X
         b. The prerequisite for the laboratory course was also questioned; can it possibly be improved?
         c. Department should be consulted if Dual List situation is needed given recent Grad College policy change.
d. Proposal should better indicate how different the proposed new course is from related similar existing courses. Chair will follow-up with department.
e. Motion to approve proposal conditionally (to not appear in catalog until relationship with CRP 454X is fully communicated) by Dark; second by Miller. Motion approved unanimously.

a. Committee reviewed proposal; no major concerns raised.
b. Motion to approve proposal by Dark; second by Hollander. Voted unanimously in favor.

4. EEOB 561X – Evolutionary and Ecological Genomics – Spring 2014
a. Committee reviewed proposal; no major concerns raised.
b. Motion to approve proposal by Lence; second by Dark. Voted unanimously in favor.

B. MS Economics & MS Finance Double Degree – Proposal Review
1. Lence provided a general summary of the proposal and the committee discussed the presentation and noted it is clearly written.; no significant concerns raised.
2. It was suggested that language be added to make it clear that by accepting admission into this program there would be no fiscal commitment by either department for funding students, inserting language similar to, “…admission into the program is independent of student funding status”.
3. Motion to approve by Dark; second by Hollander. LASCC Committee Vote was:
   In favor: 7 - Opposed: 0 - Abstain: 0.

IV. Next Meeting: The next LASCC meeting will be held on 18 October 2013 at 3:10 pm in Catt 353.

V. Adjournment – Meeting declared adjourned by Wallace at approx. 4:56 pm.

RSW – 17 Oct 2013
Approved on 10/18/2013; motion by Dark, second by Wilson; approved unanimously.
I. Announcements
   A. The Meeting Summary from 4 October 2013 was reviewed; Motion to approve by Dark; second by Wilson. Motion carried.
   B. Announcements:
      1. Wallace reviewed recent actions of the Faculty Senate Curriculum Committee. Forthcoming actions include reviews of college curriculum reports; LAS report being presented on November 12th. LASCC will be asked for feedback via e-mail prior to presentation.

II. Unfinished Business
   A. Minor in Teaching English as a Second Language – Proposal Review
      1. The revised/re-submitted proposal was reviewed and it was noted that the department has addressed the concerns raised from review of an earlier version of the proposal.
      2. It was noted there are still a few editorial corrections needed in several sections of the proposal. It was recommended that these corrections be made by the program before submission to the next review body.
      3. Motion to approve revised proposal with required edits by Dark; second by Kostelnick. Motion approved unanimously (Vote: 6-0-0). Proposal will move to LAS Rep. Assembly.

III. New Business

   A. Experimental Course Review
      1. Ling 319X – Studies in Language and Diversity – Spring 2015
         a. Cross-list with English needs to be noted.
         b. Course proposal as submitted lacked the necessary US Diversity form. (box checked)
         c. The justification for the course (p. 2) needs improvement; administrative reorganization is not adequate justification for creation of a new course. Must address programmatic and curricular rationales for adding the course to the existing curriculum. Provide reasons why new course is needed (also for Ling 320X).
         d. Justification needed to explain repeatability to 6 credits. How will students taking repeated courses be tracked to assure topics will be different each time taken?
         e. No action taken; pending re-submission of revised proposal.

      2. Ling 320X – Studies in Linguistics – Fall 2015
         a. Question raised regarding repeatability: its justification, and number of total credits allowed (9)?
         b. Need to include contents/topics on form (p. 2) and not refer to attached sheets.
         c. Proposed title is a bit too generic; suggested: “Topics in Language Structure”.
         d. Cross-list with English needs to be noted.
         e. No action taken; pending re-submission of revised proposal.

   B. Request for U.S. Diversity Status for Religion 380 – Proposal Review
      1. Committee reviewed request for USD status; no significant concerns raised.
      2. It was noted that Table 2 needs completion; will add necessary information.
      3. Motion to approve by Lence; second by Kostelnick. Motion approved.
IV. **Next Meeting:** The next LASCC meeting will be held on 1 November 2013 at 3:10 pm in Catt 353.

V. **Adjournment** – Meeting declared adjourn by Lence; second by Wilson. Motion approved   Meeting adjourned at approx. 4:13 pm.

RSW – 31 Oct 2013
November 1, 2013 – Approved as corrected. Motion to approve by Quinn Allen; second by Dark. Motion was approved.
LAS CURRICULUM COMMITTEE
- MEETING SUMMARY

Friday, 1 November 2013 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, G. Miller, L. Quinn Allen, D. Schweingruber, A. Slagell, K. Timmons, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 18 October 2013 was reviewed; Motion to approve by Quinn Allen; second by Dark. Motion was approved.
   B. Announcements:
      1. General announcements included:
         a. Nearing completion of on-line experimental course form – should ‘go live’ this month.
         b. LAS College curriculum report will be compiled by Wallace; will go to committee for review and checking for errors. (Required part of catalog approval process.)
         c. Reminder that narrative portions of catalog copy needs to be completed by 22 Nov. - LASCC will be alerted by Chair for any changes requiring committee evaluation.

II. Unfinished Business
   A. Credits Awarded for Internship Survey – Discussion
      1. The revised draft of the internship policy document (V. 2) was reviewed by the Committee.
      2. It was suggested to re-write the first sentence to clarify the intent of the document and to emphasize the role of the internship as an educational experience.
      3. In discussion of determining the maximum allowable credits, it was suggested that it would be desirable to know the range of maximum credits allowed or used by various programs in the College. Furthermore, it is unknown how a maximum of 6 or 9 internship credits (or even experiential learning credits) relates to internship credit maxima in other colleges, or if any of these maxima even exist. It would be good to know this information.
      4. Wallace will survey the curriculum chairs of other colleges to obtain information on how they deal with administering internship credits in their respective colleges, if they have any specific internship policies in place, and what their maximum allowable internship credit number is if such a limit is set.
      5. The Committee will continue discussion of the proposed policy, and once a final draft has been prepared, it will be vetted through all LAS departments and academic programs for comment before final revision and adoption.

III. New Business
   A. Experimental Course Review
      1. WS 450X - Topics in Women and Gender Studies – Spring 2014
         a. Committee reviewed the submitted proposal.
         b. Professor Dark noted this proposal is for a new topic allowed for an existing topics course, and a new experimental course request is unnecessary.
         c. Matter closed; no need for further consideration.

IV. Next Meeting: The next LASCC meeting will be held on 15 November 2013 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Hollander; second by Schweingruber. Motion approved unanimously. Meeting adjourned at approx. 4:09 pm.

RSW – 13 Nov 2013
November 15, 2013 – Reviewed. Motion to approve by Hollander; second by Miller. Motion was approved.
LAS CURRICULUM COMMITTEE

MEETING SUMMARY

Friday, 15 November 2013 – 3:10 to 5:00 pm – 353 Catt

Attending: S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, G. Miller, K. Timmons, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 1 November 2013 was reviewed; Motion to approve by Hollander; second by Miller. Motion was approved.
   B. Announcements:
      1. General announcements included:
         a. Status of the TESL Minor and Double Degrees in Econ/Finance was reported
         b. LAS College curriculum report will be compiled by Wallace; will go to committee for review and checking for errors. (Required part of catalog approval process.)
         c. Relatively few catalog changes have been received by the Chair (due date today); if there are problems or concerns with proposed text changes needing committee review, the LASCC will be contacted by e-mail (deadline to the Registrar’s office is December 1st).

II. Unfinished Business
   A. LAS College Curriculum Report – Review and Discussion
      1. The LAS College Curriculum Report was discussed for corrections or modifications
      2. The report was given to the FSCC and was approved by that body on 12 Nov 2013
      3. The report will be forwarded through the Academic Affairs Council, and placed on the agenda of the Faculty Senate meeting of December 10th for final approval.

III. New Business
   A. Consideration of INT ST 350 for International Perspectives Credit Status
      1. The committee reviewed the request. No concerns raised about the appropriateness for IP status.
      2. Motion to approve by Kostelnick; second by Hollander. Motion approved unanimously
   B. Consideration of CHIN 403 for International Perspectives Credit Status
      1. The committee reviewed the request.
      2. It was determined that there are at least five CHIN courses which are prerequisites to this course with which the IP requirement would have already been met.
      3. It was decided to wait on this decision and confer with WLC before proceeding.
   C. Consideration of ARCH 321 for LAS GenED credit status
      1. Discussion included general approval for including the course
      2. Question raised as to what area: Would fit in humanities area, however course content also includes issues relevant to social sciences; Wallace will check with course instructor/program to determine which area is most appropriate for this course.
      2. Motion to approve by Hollander; second by Lence. Motion approved unanimously

IV. Next Meeting: The next LASCC meeting will be held on 6 December 2013 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Hollander; second by Lence. Motion approved unanimously. Meeting adjourned at approx. 4:15 pm.

RSW – 4 Dec 2013
December 6, 2013 – Reviewed. Motion to approve by Hollander; second by Lence. Motion approved.
I. Announcements
   A. The Meeting Summary from 15 November 2013 was reviewed; Motion to approve by Hollander; second by Lence. Motion was approved.
   B. Announcements:
      1. Wallace reviewed recent activities of the FSCC.
      2. The LAS College Curriculum report was approved at FSCC, and will be voted upon at the December Faculty Senate meeting.
      3. Status of the on-line experimental course system – Minor problems in software development for certain data entry and ‘interface’ functions have slowed the roll-out of the system, now anticipated in January. We will likely see a test version around the start of the Spring 2014 semester.

II. Unfinished Business
   A. Request for CHIN 403 for IP Status
      1. Question was raised why native speakers take this course to meet IP credit; IP requirements waived for international students.
      2. The committee continued discussion, and it was concluded that although IP requirements would typically be met (several times!) by taking the prerequisites to this course, it would not cause any problems to add the course to the IP list.
      3. Motion to approve the request by Wilson; second by Kostelnick. Motion approved unanimously.

III. New Business
   A. Request for U.S. Diversity Credit Status:
      WLC 105X – Elementary American Sign Language I
      WLC 106X – Elementary American Sign Language II
      WLC 275X – Topics in Deaf Culture
      1. The committee reviewed the request for all three courses together. No concerns were raised about their appropriateness for USD status.
      2. Motion to approve by Lence; second by Dark. Motion approved unanimously
      3. Timmons raised the question that if WLC 105X/106X can meet the LAS Foreign Language General Education requirement, can they also count for US Diversity? Topic to be discussed in the future.
   B. Request for Cross-List from CL ST with History
      CL ST 384X – Roman Italy: An Introduction
      CL ST 385X – Study Abroad: Roman Italy – Building the Empire
      1. Hollander gave a brief overview and rationale for the proposed cross-list.
      2. CL ST 384 is the pre-travel course; 385X is the Study Abroad experience during summer.
      3. No concerns were raised about the addition of the HIST cross-list.
      4. Motion to approve request by Dark; second by Quinn-Allen. Motion approved with Hollander abstaining.
   C. Experimental Course Review
      STAT 644X Advanced Bayesian Theory – [Fall 2014]
      1. The committee reviewed the proposed course. No concerns were raised about the new course request.
      2. Motion to approve by Dark; second by Miller. Motion approved unanimously.
D. Request for Name Change: Genetics Graduate Program
1. The committee reviewed the proposed course. No concerns were raised about the new course request.
2. Motion to approve by Dark; second by Lence. **Motion approved with a vote of 8 in favor, 0 against, and 0 abstaining (8-0-0).**

E. Proposal Review – Certificate in Applied Computing [Dept. of Computer Science]
1. Upon review, the committee expressed concerns regarding the terminology of the proposed title of the certificate – is this curricular focus to be on development of applications (software development) or is the ’Applied Computing’ referring to another aspect of this concentration of Computer Science. Perhaps a more detailed explanation of the intended goals would clarify this confusion?
2. Questions were raised why particular courses were chosen as a core for this certificate, and a better explanation of the proposed prerequisites is needed. The proposal would also benefit from a revised explanation regarding the need for the certificate (Section 5) to better explain the intentions of creating the certificate and what then intended additional learning components are to students of diverse majors within ‘applied computing’
3. The proposal would benefit from a more concise summary of the general curricular requirements with a list of acceptable courses under each section (separate from the included course descriptions).
4. It was noted that a curriculum/steering committee of 3 individuals may be somewhat small to be able to provide adequate review and governance of the certificate.
5. The proposal, as received by the committee at this time, also is incomplete; questions remain within the text and unfinished sections are in need of completion by the proposing department.
6. No action was taken on this proposal, pending clarification of the identified issues and revision of the proposal to incorporate additional information, expand rationale/justification section, and address specific curricular questions. Wallace will contact the department to discuss concerns raised.

Lence raised concerns with problems having to do with the catalog editing system, and issues related to the system not properly saving edited work, resulting in lost staff time and effort. These concerns about the editing process will be referred to the Registrar’s Office, and we will try to identify specific problems which will need to be examined and resolved by the software developers.

It was noted that this was Prof. David Schweingruber’s last meeting with the LASCC. He thanked the committee for the learning experience, and the Committee expressed its appreciation and thanks for his service and collegiality shown during his time on the LASCC.

IV. Next Meeting: The next LASCC meeting will be held on 17 January 2014 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Hollander; second by Lence. **Motion approved unanimously.** Meeting adjourned at approx. 4:35 pm.

RSW – 12 Jan 2014
1/17/2014 – Dark moved to approved; second by Lence. Approved unanimously.
LAS CURRICULUM COMMITTEE

MEETING SUMMARY

Friday, 17 January 2014 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, G. Miller, L. Quinn-Allen, A. Slagell, K. Timmons, M. Viatorei, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 6 December 2013 was reviewed; one correction noted; Professor Miller was present at that meeting. Motion to approve by Dark; second by Lence. Motion was approved.
   B. Announcements:
      1. Wallace reviewed recent activities of the FSCC. Forthcoming votes on several proposals recently reviewed by LASCC have been approved by FSCC and are moving through AAC and the Faculty Senate over the next weeks.
      2. Dean Slagell noted that the College office is preparing for external reviews for several departments. Information about reporting format and data gathering activities are being distributed to departments via department chairs.

II. Unfinished Business
   A. None discussed.

III. New Business
   A. Request for International Perspectives Credit Status: Arabic 101 – Elementary Arabic I
      1. The committee reviewed the request and discussion ensued regarding the situation that other world language 101 courses were not in the IP list, and that Arabic 102 WAS already on the IP list.
      2. It was suggested that inquiry be made regarding whether this course has any different status than other WLC intro courses to warrant placement on the IP list.
      3. No further action taken. Linda Quinn Allen will ask about this proposal.
   B. Experimental Course Review
      PHIL 382X – History and Philosophy of the Scientific Revolution – [Fall 2014]
      1. The committee reviewed the proposed course; it was noted that there were no prerequisites recommended for a 300+ level course. It was explained that many History courses do not have specific prerequisites.
      2. Concern raised with duplication of content of Histotry 280/281; Hollander noted that those History courses will be taught by the Philosophy faculty member proposing the course so there should be no concerns about overlap. The 200-level courses are more like surveys.
      3. Course description needs to be changed and improved; request to remove “sophomore classification” as a prerequisite; possibly add an introductory course in philosophy or history as a prereq.
      4. Motion to approve conditionally to satisfaction of the chair by Lence; second by Wilson. Motion approved unanimously. Wallace will follow up with department and resolve issues noted.

IV. Next Meeting: The next LASCC meeting will be held on 31 January 2014 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Lence; second by Kostelnick. Motion approved unanimously. Meeting adjourned at approx. 4:27 pm.

RSW – 29 Jan 2014
January 31, 2014 - Motion to approve by Dark; seconded by Hollander; motion passed unanimously.
LAS CURRICULUM COMMITTEE
- MEETING SUMMARY

Friday, 31 January 2014 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, G. Miller, A. Slagell, K. Timmons, J. Wilson, R. Wallace (Chair) - Guests: C. Hulsebus, M. McDowell

SPECIAL ACTIVITY: Demonstration of the on-line Experimental Course System

The meeting commenced at approximately 3:15 pm with a real-time demonstration of the new on-line experimental course submission and approval system [“CIMX”]. After a brief introduction, Char Hulsebus and Marcia McDowell provided an overview of the new system, demonstrating various data input fields and selectable options which are part of the system. Included in the demonstration was a discussion about the review and approval process, including an explanation of the workflow procedure. Questions about specific functions were then discussed, and brief instructions for initiating new courses were reviewed. The committee thanked Char and Marcia for their presentation and for the work expended on developing the system.

COMMITTEE BUSINESS:

I. Announcements
   A. The Meeting Summary from 17 January 2014 was reviewed; corrections noted: Capitalize ‘Professor’ Miller, and correction of Hollander’s comments regarding the instructor that will continue to teach History 280 & History 281. Motion to approve meeting summary with corrections by Dark; second by Hollander. Motion was approved unanimously.
   B. Announcements:
      1. Wallace gave a brief summary of recent FSCC activities.
      2. Dean Slagell announced that there is a forthcoming session for discussion of Continuous Improvement reporting scheduled for 6 February from 10:00 am to 12:00 noon in Catt 302.
      3. Stephanie Hamilton reported on progress being made with Kathleen Timmons on reviewing and updating our currently out-of-date General Education list. After additional review and evaluation, the list will be presented to the Committee at a later meeting this semester, and specific recommendations for courses in need of further review and approval by the Committee. It likely will be necessary to ask departments to justify the retaining of some courses. It was recommended that the review of the list now be done on an annual basis; there was general agreement that the annual review should be adopted as a standard procedure of the LASCC. [Note that the discussion of this topic under ‘Announcements’ has completed the required discussion of New Business item IIIB in the agenda.]

II. Unfinished Business
   A. None discussed.

III. New Business
   A. Experimental Course Review
      1. BBMB 120X – The Biochemistry of Beer – [Fall 2014]
         a. Need further clarification of the intent of the exclusion language in the description. Need to clarify that this course, intended for non-majors, cannot be used for credit toward BBMB degree, except as elective credit. Description, in general, needs to be edited into acceptable catalog format.
b. It was recommended that the department consult with the staff that offers the alcoholic 
beverage courses in the Hotel and Restaurant Management curriculum, and the Department 
of FSHN to make them aware that the BBMB 120X course is being offered.
c. The question was raised regarding why only 2 credits were chosen, given there was likely 
 enough material to offer the course as a 3 credit version.
d. Miller suggested that the program consult with Tom Holme (Chemistry) given similar interests 
in the course topic, and possible relationship with Chem 160.
e. Motion to approve course (pending clarification of issues raised above) by Lence; second by 
Hollander. Motion approved unanimously. Wallace will follow up with department and 
address issues noted above.

2. HIST 371X – Mexican American History – [Fall 2014]
   a. The committee reviewed the proposed course as to its merits as a new addition to the curriculum 
      and its suitability for US Diversity status.
   b. Question was raised about potential overlap with Soc 332 (US Latino/a History) – it was 
      deemed distinct enough as to not have significant overlap with the proposed Hist 371X.
   c. Motion to approve course by Lence; second by Dark. Motion Approved.
   d. Motion to approve Hist 371X for U.S. Diversity Status by Dark; second by Lence. Motion 
      approved

Remaining items on the agenda for New Business (Math 631X and Math 667X) are tabled until the next 
LAS Curriculum Committee meeting due to lack of remaining time.

IV. Next Meeting: The next LASCC meeting will be held on 14 February 2014 at 3:10 pm in Catt 353.

V. Adjournment – Meeting adjourned by declaration of the Chair at approximately 4:50 pm.

RSW – 10 Feb 2014
2/14/2014 Motion to approve with minor corrections by Dark, seconded by Lence, passed unanimously.
Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, L. Quinn-Allen, K. Timmons, M. Viatori, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 31 January 2014 was reviewed. Motion to approve meeting summary by Dark; second by Lence. Motion to was approved unanimously.
   B. Announcements:
      1. Wallace provided several updates on recent FSCC activities and other curriculum actions progressing in the Academic Affairs Council and Faculty Senate.
      2. Math 145X was approved in the new online CIMX (Course Inventory Management, Experimental).

II. Unfinished Business
   A. None discussed.

III. New Business
   A. Experimental Course Review
      1. Math 631X – Harmonic Analysis – [Fall 2014]
         a. Committee reviewed the proposal following an introduction by J. Wilson.
         b. It was recommended that the course description be amended with the removal of “depending on instructor”. No further suggestions for edits or improvements.
         c. Motion to approve course by Lence; second by Dark. Motion approved unanimously.
         a. The committee reviewed the proposed course; it was recommended that the ‘PDE’ acronym be spelled-out – Partial Differential Equations.
         b. Prior to submission, it will be necessary to check with the department to assure the description as submitted is complete (it does not appear so on the course form).
         d. Motion to approve by Dark; second by Lence. Motion approved unanimously.
      3. PR 420X – Crisis Communication – [Fall 2014]
         a. The committee reviewed the proposed course and noted that improvement is needed in the justification section that better explains the rationale for addition of this course to the PR curriculum.
         b. The relationship between ‘crisis related’ courses in the College of Business and in Communications Studies (e.g. Com St 218) should be explained as to how the proposed course is different.
         d. No action taken on this course pending consultation with the department and revision of the proposal.
      4. JLMC 307X – Digital Video Production – [Fall 2014]
         a. Upon review, the committee noted that the description needs to be improved and revised to better explain the course and its content in catalog format. The last sentence of the description is not needed.
         b. While the proposal’s description was being edited and corrected, it was also suggested that additional edits and corrections should be included on page 2 of the proposal.
         d. No action taken on this course pending revision of the course description and other edits on the proposal.
5. **JLMC 309X – Television News Production** – [Fall 2014]
   a. The committee reviewed the proposed and recommended that the course description be edited and revised in catalog format.
   b. It was suggested that it be determined from the department if the ‘Minimum C+’ requirement is necessary; if so, this request will need to be evaluated by the Faculty Senate Academic Standards and Admissions Committee prior to receiving full approval and offering.
   d. No action taken on this course proposal pending revision of the course description and confirming the minimum grade requirement.

6. **Advert 499 – Professional Media Internship** – [Fall 2014]
   a. The committee reviewed the proposed to add this course to the Public Relations course offerings.
   B. Although there are parallel internship courses offered by the Greenlee School, it is not possible to cross-list these courses (as “Same as”) because each course description is different. The catalog system will not allow cross-listed courses with different descriptions
   d. Motion to approve course without cross-lists by Dark; second by Lence. Motion approved unanimously. Wallace will confirm status as not being cross-listed with program.

7. **Com St 104X – Orientation** – [Fall 2014]
   a. The committee discussed the orientation course proposed for Communication Studies.
   b. No concerns were raised about the proposal or adding it to the experimental course list.
   c. Motion to approve by Kostelnick; second by Dark. Motion approved.

IV. **Next Meeting:** The next LASCC meeting will be held on 28 February 2014 at 3:10 pm in Catt 353.

V. **Adjournment** – Motion to adjourn by Lence; second by Viatori. Motion approved unanimously and meeting was adjourned at approximately 4:40 pm.

RSW – 26 Feb 2014
February 28, 2014 - Motion to approve by Quinn Allen, second by Lence, approved unanimously.
LAS CURRICULUM COMMITTEE
-
MEETING SUMMARY

Friday, 28 February 2014 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, C. Kostelnick, S. Lence, G. Miller, L. Quinn-Allen, K. Timmons, M. Viatori, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 14 February 2014 was reviewed. Correction added: It as noted that Math 145X was processed and approved through the on-line experimental course submission system. Motion to approve meeting summary with correction by Quinn-Allen; second by Lence. Motion was approved unanimously.
   B. Announcements:
      1. Wallace gave several brief updates on FSCC activities: The TESL Minor proposal will be moved to the Faculty Senate for final vote on March 11th.
      2. There continue to be technical problems with the on-line X-course system.
      3. A curriculum memo will be sent to all curriculum chairs, department chairs, curriculum coordinators, and the LASCC before Spring Break which will contain all relevant instructions, links, and deadline for catalog editing, and instructions for using the new course submission system.

II. Unfinished Business
   A. None discussed.

III. New Business

A. Experimental Course Review
   1. Com S 115X – Introduction to Spreadsheets and Databases – [Fall 2014]
      a. Committee reviewed the proposal.
      b. It was determined that the course being proposed is essentially identical to Com S 113X with differences in textbook and some content emphasis. It is not possible to have courses with the same name. Committee recommends listing the proposed course as a section of 113X.
      c. No further action taken on the proposal; recommendation will be sent to department to offer separate section to accommodate the intended student audience.

B. Review of Courses submitted for Consideration on the LAS GenEd List from College of Design
   1. The committee reviewed the list of courses (provided in an Excel spreadsheet) requested to be considered for inclusion on the LAS General Education Course List. Only courses that are being proposed ‘new’ to the list were reviewed; courses already on the GenEd list were not reviewed:
      a. Courses that have been APPROVED for inclusion on the LAS GenEd List:
         ARCH 429, CRP 201, ART IS 319, ART H 378, ART H 489, DES 230
      b. Courses for which syllabi will be requested to assist in further discussion as to the appropriateness for inclusion on the General Education List:
         CRP 293, CRP 320, CRP 481, CRP 484, ART ID 251, L A 274
      c. Courses that were NOT APPROVED for the GenEd List:
d. It was noted that the GenEd list does not include graduate courses (500+).

IV. **Next Meeting:** The next LASCC meeting will be held on 14 March 2014 at 3:10 pm in Catt 353.

V. **Adjournment** – Motion to adjourn by Kostelnick; second by Wilson. Motion approved unanimously and meeting was adjourned at approximately 4:46 pm.

RSW – 12 Mar 2014
3/14/2014, motion to approve by Dark, seconded by Quinn-Allen, passed unanimously with minor revision of Design course list.
LAS CURRICULUM COMMITTEE
- MEETING SUMMARY

Friday, 14 March 2014 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, G. Miller, L. Quinn-Allen, A. Slagell, K. Timmons, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 28 February 2014 was reviewed. Motion to approve meeting summary by Dark; second by Quinn-Allen. Motion approved unanimously.
   B. Announcements:
      1. Wallace gave several brief updates on FSCC activities: The TESL Minor proposal will be moved to the Faculty Senate for final vote on March 11th.
      2. There continue to be technical problems with the on-line X-course system.
      3. A curriculum memo will be sent to all curriculum chairs, department chairs, curriculum coordinators, and the LASCC before Spring Break which will contain all relevant instructions, links, and deadline for catalog editing, and instructions for using the new course submission system.

II. Unfinished Business
   A. General Education List – The updated GenEd list was summarized by K. Timmons and S. Hamilton, noting the new courses added from the College of Design, as well as updating courses that are no longer offered. A motion to approve the General Education course list was made by Wilson; second by Dark. Motion was approved unanimously.

III. New Business
   A. Experimental Course Review
      1. BBMB 503X – Molecular Biology and Biochemistry of RNA – [Fall 2014]
         a. It was noted that the number chosen (503) will need to be changed; 503 already exists for Bioinorganic Chemistry. (Available numbers: 504-519)
         b. Course prerequisite is too difficult to define (or code); select specific course(s) which would be appropriate and add “or equivalent”. (e.g. Prereq.: Biol 313, BBMB 404, or Gen 409, or equivalent.)
         c. Course description needs to be edited by:
            1. Remove last sentence.
            2. Remove “Primary” in second sentence:
            Recommended description:
            “Biochemical processes that define structure and function of nucleic acids. Emphasis on the molecular processes that take place during synthesis, processing, and function of different RNA species; review of recent advances in RNA research.”
         d. Motion to approve the edited proposal by Dark; second by Hollander. Motion approved unanimously.

   B. Review of Proposal submitted for a new minor in Leadership Studies
      1. The committee reviewed the proposal in the context of the current CLPS certificate.
         a. Associate Dean Slagell provided some additional information and history about the request to create the minor, based primarily on student interest in getting training in leadership studies, but with an inability to accommodate 21 credits in their schedule to work toward the existing Certificate. The minor would accommodate those students who could include a 15 credit minor in their plan of study. The differences between the Certificate and the proposed minor are well-explained in the proposal.
b. It was also noted that another proposal for a minor in leadership from the Colleges of Agriculture and Life Sciences and Human Science is in the approval process at the present time. The Minor in Learning and Leadership Science (LLS) proposal is likely to be approved by the Faculty Senate this semester.

c. The committee felt it was important that the Leadership Studies (LS) minor proposal explain the relationship between this and the LLS proposal in section 7 of the document. The curricular similarities and differences between the two minors is important to articulate clearly, as well as the qualitative differences between the different cohorts of students the minors are designed to serve.

d. The committee discussed the timing of the decision to approve the proposal after editing with respect to the forthcoming April 2 meeting of the LAS Representative Assembly, and the desire to advance the proposal if approved by LASCC. It was recommended and agreed that a vote be taken electronically (i.e. prior to the next LASCC meeting) after the revised LS minor proposal has been sent to LASCC members which include all of the recommended changes to improve the proposal, particularly with reference to its relationship to the anticipated LLS minor. A motion to conduct an e-mail vote on the revised proposal was received from Kostelnick; seconded by Miller. The motion was approved.

e. Wallace will contact the faculty proposing the LS minor and request a rapid revision of the proposal which will then be sent to the LASCC for electronic voting by e-mail.

Remaining New Business was deferred to the next meeting due to lack of time.

IV. **Next Meeting:** The next LASCC meeting will be held on 28 March 2014 at 3:10 pm in Catt 353.

V. **Adjournment** – Motion to adjourn by Hollander; second by Miller. Motion approved unanimously and meeting was adjourned at approximately 5:00 pm.

RSW – 26 Mar 2014
3/28/2014- Motion to approve by Dark, second by Viatori, passed unanimously.
LAS CURRICULUM COMMITTEE
-
MEETING SUMMARY

Friday, 28 March 2014 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, C. Kostelnick, S. Lence, L. Quinn-Allen, A. Slagell, K. Timmons, M. Viatori, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 14 March 2014 was reviewed. Motion to approve meeting summary by Dark; second by Viatori. Motion approved unanimously.
   B. Announcements:
      1. Wallace gave several brief updates on FSCC activities, and status of pending curriculum approvals.
      2. The mechanism of the catalog editing and approval process was reviewed with regard to the role of LASCC members and how to approve or roll-back individual actions.
      3. It was also discussed when it is appropriate to bring specific proposed revisions or edits to the LASCC.

II. Unfinished Business
   A. Experimental Courses (Revised and Re-submitted)
      1. PR 420X – Crisis Communication – [Fall 2014]
         a. The Committee reviewed the re-submitted proposal; revisions included all recommended improvements, although it was noted that the ‘Results of Consultation’ section was incomplete.
         b. Motion to approve revised proposal by Lence; second by Quinn-Allen; motion approved unanimously.
      2. JL MC 307X – Digital Video Production – [Fall 2014]
         a. The Committee reviewed the re-submitted proposal. It was recommended that the first part of sentence 2 of the description be removed (unnecessary).
         b. Motion to approve revised proposal by Lence; second by Dark; motion approved unanimously.
      3. JL MC 309X – Television News Production – [Fall 2014]
         a. The Committee reviewed the re-submitted proposal; minor modification of course description recommended. Sentence to start with “Production of…” is better wording.
         b. Question whether 3.0 versus 4.0 credits is commensurate with contact time. It was agreed that 4.0 cr. is appropriate.
         c. Motion to approve revised proposal by Lence; second by Dark; motion approved unanimously.

III. New Business
   A. Name Change for Certificate in Leadership and Public Service
      1. The Committee reviewed the proposal to change the name of the current Certificate in Leadership and Public Service to ‘Certificate in Leadership Studies’.
      2. It was agreed that the name change was appropriate to better represent the content of the certificate.
      3. A question was raised regarding the name change for the Certificate, and whether the CLPS designator change is intended to be done, and if so at the same time as the name change, or subsequently. Wallace will investigate this situation.
      4. Motion to approve the name change by Dark; second by Kostelnick. Motion approved unanimously, Vote: 5-0-0.
B. Proposal to include Spanish 297 on the International Perspectives List
   1. The committee reviewed the proposal and concluded it was appropriate and should be added to the IP list.
   2. Motion to add Span 297 to IP list by Dark; second by Viatori. Motion approved; Lence abstained due to conflict of interest.

C. Proposal to Establish a Concurrent Degree Program: BS in Computer Engineering/MS in Comp. Sci.
   1. The committee reviewed the proposal; no concerns were raised. With the exception of removing a few credits which would be redundant between programs, each curriculum remains essentially intact with respect to degree requirements.
   2. Motion to approve Concurrent BS in CE and MS in Com S by Lence; second by Dark. Motion approved unanimously, Vote: 5-0-0.

D. Proposal to Standardize Numbering for Experiential Learning Courses
   1. The committee reviewed the proposal and discussed ramifications of adopting standard numbering for experiential learning courses (X90 series).
   2. Several members of the committee noted the possible problems associated for many departments and programs who currently use various numbering for how they define these kind of courses and how they elect to number their courses.
   3. A variety of scenarios were discussed where the proposed numbering scheme would be problematic to both define and number different kinds of experiential learning courses offered by the wide range of programs found with the LAS College.
   4. Adopting a number change would also require a significant investment in revising catalog entries in all departments and academic programs, as well as revising a very large number of advising documents, etc..
   5. The requested re-structuring of the ‘X90’ courses must also coordinate with existing numbering standards, and should also be considered on a broader scale with respect to similar numbering requirements for all curricula at the University.
   6. The question was raised as to where the definitions of the various kinds of experiential learning courses came from. Are these ‘standard’ definitions or part of an accepted vocabulary of the content and intent of the courses?
   7. It was agreed that the discussion should continue, but additional information will be necessary to better explain the definitions of the courses, what level of ‘buy-in’ there would be across the college to adopt a ‘standard’ numbering scheme (and whether it would be sufficient to include all of the variants of similar experiential learning courses currently offered). Wallace will confer with Jacobson and Imerman for future discussions.

IV. Next Meeting: The next LASCC meeting will be held on 11 April 2014 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Dark; second by Viatori. Motion approved unanimously; the meeting was adjourned at 4:56 pm.

RSW – 10 Apr 2014
4/11/2014 – Motion to approve by Quinn-Allen, second by Hollander, approved unanimously.
I. Announcements
   A. The Meeting Summary from 28 March 2014 was reviewed. Two corrections were noted to the summary as submitted. Motion to approve amended meeting summary by Quinn Allen; second by Hollander. Motion approved unanimously.
   B. Announcements:
      1. Wallace gave several brief updates on the status of pending curriculum approvals being approved by the Faculty Senate and FSCC.

II. Unfinished Business
   A. Experimental Courses (Revised and Re-submitted)
      1. LING 319X – Studies in Language and Diversity – [Spring 2015]
         a. The Committee reviewed the re-submitted proposal; it was noted that there were no prerequisites listed. The committee discussed various possible prerequisites; the program will be asked if Engl 250 would be acceptable. There was no accompanying information or form regarding US Diversity status. It was also necessary to verify the semester of initial offering.
         b. Motion to approve revised proposal to the satisfaction of the Chair by Viatori; second by Hollander; motion approved unanimously.
      2. LING 320X – Studies in Linguistics – [Fall 2015]
         a. The Committee reviewed the re-submitted proposal. The change in title (from original submission) was noted. Hyphen needed in description for ‘Indo-European’. Need to confirm grading method; cross-list box, and initial offering semester.
         b. Motion to approve revised proposal to the satisfaction of the Chair by Viatori; second by Quinn-Allen; motion approved unanimously.

III. New Business
   A. Experimental Courses
      1. SPAN 290X – Intensive Spanish for Professionals – [Spring 2015]
         a. The Committee noted that the description should be revised; Recommended to remove entire first sentence, and to add “Development an application of advanced reading….etc.” The identifiers of the topics of sections A through E need to be incorporated in the description. Recommended to re-submit via CIMX system to allow this information to be entered directly.
         b. No action taken on this proposal pending revision of description and updating of proposal.
      2. STAT 559X – Item Response Theory – [Fall 2014]
         a. The proposal was reviewed and no concerns were raised.
         b. Motion to approve the proposal by Lence; second by Wilson; motion approved unanimously.
3. PHIL 312X – Medieval Philosophy – [Spring 2015]
   a. The proposal was reviewed and it was noted that the General Education status box was not selected; The committee gave provisional approval for Humanities GenEd status if the department wanted it added to the list. No proposed instructor listed.
   b. Motion to approve proposal to the satisfaction of the Chair by Lence; second by Viatori; motion approved unanimously.

4. GEOL 412/512X – Micropaleontology – [Fall 2014]
   a. The Committee reviewed the re-submitted proposal; it was noted that there were no prerequisites listed. The committee discussed various possible prerequisites; the program will be asked if Engl 250 would be acceptable. There was no accompanying information or form regarding US Diversity status. It was also necessary to verify the semester of initial offering. No other major concerns raised.
   b. Motion to approve revised proposal to the satisfaction of the Chair by Lence; second by Wilson; motion approved unanimously.

B. Proposal to reinstate History 370 and include it on the GenEd List
   1. The committee reviewed the proposal and concluded it was appropriate to be re-established on the GenEd List in Humanities.
   2. Motion to add HIST 370 to GenEd list by Kostelnick; second by Lence. Motion approved unanimously.

C. Proposal to allow repeatability of LAS 103
   1. The committee discussed the various scenarios about repeatability of LAS 103 and maximum credits allowed. Given the possibility of different topics available in sequential offerings, it was agreed to allow repeatability for LAS 103.

IV. Next Meeting: The next LASCC meeting will be held on 25 April 2014 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Lence; second by Hollander. Motion approved unanimously; the meeting was adjourned at 4:50 pm.

RSW – 24 Apr 2014
April 25, 2014 – Motion to approve Lence; second by Hollander; approved as amended.
LAS CURRICULUM COMMITTEE
- 
MEETING SUMMARY

Friday, 25 April 2014 – 3:10 to 5:00 pm – 353 Catt

Attending: V. Dark, S. Hamilton, D. Hollander, C. Kostelnick, S. Lence, L. Quinn-Allen, A. Slagell, K. Timmons, M. Viatori, J. Wilson, R. Wallace (Chair)

I. Announcements
   A. The Meeting Summary from 11 April 2014 was reviewed and corrections were noted. Motion to approve corrected meeting summary by Lence; second by Hollander. Motion approved unanimously.
   B. Announcements:
      1. Wallace provided status updates on catalog edits for courses and remaining items in the approval process with the Faculty Senate.
   C. It was noted that Kathleen Timmons has received the Norman Boyles Award - the LASCC congratulates Kathleen on this recognition!

II. Unfinished Business
   A. None discussed.

III. New Business
   A. Experimental Courses
      1. BBMB 504X – Amino Acids and Proteins - [Fall 2014]
         a. The Committee reviewed the proposal and made the following recommendations:
            1. Contact hour designation needs to be changed from (4-2) to (2-2)
            2. Description needs to be improved: Recommended description:
               Review of amino acids and proteins, including atomic interactions, thermodynamics, structure and properties of amino acids, post-translational modifications, protein expression, purification and analysis, protein secondary, tertiary and quaternary structure, protein folding, oxygen transport and hemoglobin, models for equilibrium binding, elementary reactions and enzyme kinetics, biosynthesis of amino acids: pathways and mechanisms.
      2. BBMB 505X – Bioenergetics and Metabolism - [Fall 2014]
         a. The Committee reviewed the proposal and made the following recommendations:
            1. Contact hour designation needs to be changed from (4-2) to (2-2)
            2. Recommended title change was agreed upon by committee.
            3. Description as submitted ‘wordy’; needs to be improved: Recommended description:
               Examination of catabolic pathways involved in the oxidation of organic and inorganic molecules, and energy metabolism involving inputs from light or other non-light sources. Central metabolism and glycolysis, fermentation, aerobic and anaerobic respiration, photosynthesis.
      3. BBMB 506X – Membrane Biochemistry - [Spring 2015]
         a. The Committee reviewed the proposal and made the following recommendations:
            1. Contact hour designation needs to be changed from (4-2) to (2-2)
      4. BBMB 507X – Biochemistry of Nucleic Acids - [Spring 2015]
         a. The Committee reviewed the proposal and made the following recommendations:
            1. Contact hour designation needs to be changed from (4-2) to (2-2)

   For all 4 proposed BBMB courses: With the development of these new courses, are there credit restrictions needed for students who take one or more of these courses and also take (or have taken) courses such as BBMB 501 and/or 502? It seems like these more comprehensive, full-semester courses likely have significant content overlap with the proposed half-semester courses. The Committee recommends making sure that if course content overlap does exist, that appropriate restrictions be put in place that eliminate the possibility of students earning credit in
both courses. What will be the immediate relationship between BBMB 501/502 and 504X through 507X, and will 501 and 502 be dropped in the future? Will these new "modular" half-semester courses be a required part of the graduate BBMB curriculum, and will/can they replace 501/502?

Motion by Dark to approve 4 BBMB courses pending clarification of questions and revision of descriptions, etc. where needed as outlined above; second by Lence. Motion approved unanimously.

5. LING 517X – Technology and Oral Language – [Fall 2014]
   a. The Committee reviewed the proposal and briefly discussed the content and intent of the proposed course.
   b. The presentation of the prerequisites and wording of the description were discussed and recommendations made to revise both for consistency with catalog presentation.
   c. Motion to approve the proposal by Dark; second by Lence; motion approved unanimously.

   a. The specified prerequisite cannot be coded, evaluated, or enforced as part of the catalog/course/schedule of classes system. For this type of advice being given to students and advisers, it would be better to include a statement such as: "Students enrolling in Music 201X must have the ability to read music fluently in treble and bass clefs, be familiar with basic musical pitch and duration notation, and have familiarity with musical time and key signatures," as part of the course description. Is there a specific course or other status that would be appropriate as a prerequisite for this course.
   b. Is the course limited to music majors only? If so, such notation should be included in the graduation restrictions or as a prerequisite condition.
   c. Given that "There will be some degree of overlap in materials covered in both the aforementioned classes", the committee was concerned with the proposed content of this course overlapping with other similar courses taught at this level. Are there specific restrictions needed to assure that students do not earn credit in this AND other course(s) having similar content? (perhaps between 101, 221, and 201X?) We normally do not allow credit for both courses which have similar content intended for different audiences.
   d. How is this course distinguished from Music 101 (221') with respect to content, intended student "clientele", and relationship to various associated majors?
   e. The committee had concerns of why repeatability of this course is necessary; can this be justified/explained with a scenario why students should be able to earn credit twice for this same course which is likely to have the same content each time offered?
   f. No action taken on this proposal pending revision of description and updating of proposal.

7. ENGL 270X – Science, Controversy and Understanding – [Fall 2014]
   a. The proposal was reviewed and some concerns were raised regarding the proposed title of the course.
   b. Several changes to the description were recommended by the committee.
   c. The issue of `communicating science with the public` is the major theme that should be promoted in the title and description. Dean Slagell will follow-up with Jean Goodwin to review and discuss these recommended changes.
   d. Motion to approve the proposal pending clarification of the title and description by Kostelnick; second by Wilson; motion approved.

B. Proposal to increase credits for CLPS 270X from 2.0 cr. to 3.0 cr.
1. The committee reviewed the proposal to increase the credit number, and reviewed the provided comparative table showing revised student requirements for CLPS 270 being similar to other courses for which 3 credits are available.
2. Motion to allow requested credit increase by Dark; second by Kostelnick. Motion approved.
C. Proposal for a name change for ‘Operations Research’ (Statistics)
   1. The committee discussed the proposal and the relative merits of trying to resurrect a moribund graduate program under the auspices of a name change.
   2. The committee felt that the curriculum being proposed was so significantly different from that originally proposed as to be an essentially new program, and recommended that a new program be proposed, rather than trying to revise the existing program.
   3. Dean Slagell will consult with the department and determine the feasibility of revising the existing proposal, and possibly setting-up a meeting to accommodate this request and agree upon revisions and strategies so that it will have a chance of successful approval.

IV. Next Meeting: The next LASCC meeting will be held on 2 May 2014 at 3:10 pm in Catt 353.

V. Adjournment – Motion to adjourn by Hollander; second by Lence. Motion approved unanimously; the meeting was adjourned at 4:59 pm.

RSW – 1 May 2014
May 2, 2014 – Motion to approve by Hollander; second by Quinn Allen; approved.
I. Announcements
   A. The Meeting Summary from 25 April 2014 was reviewed and minor corrections were noted. Motion to approve corrected meeting summary by Hollander; second by Quinn-Allen. Motion approved unanimously.

   B. Announcements:
      1. Wallace provided a review of the remaining actions related to catalog and forthcoming deadlines for narrative portions for the next catalog revision. (Course edits are “closed” at this time.)
      2. Summer LASCC actions will be handled by chair, unless full committee feedback or votes are necessary. Minimal activity expected, and no major proposals “on the horizon” have been noted.
      3. Wallace thanked the committee for their service, and also thanked Prof. Gordon Miller for agreeing to serve as the LASCC’s next committee chair.
      4. Concurrent BS in Software Engineering/MS in Computer Science approved by LAS Representative Assembly on 4/2/2014

II. Unfinished Business
   A. Certificate in Computer Applications –
      1. The LASCC reviewed the re-submitted proposal, and noted improvements over the previous iteration.
      2. The question regarding eligibility of students who can and cannot pursue the certificate has been addressed in Section 7. Clarification of this in future versions of the proposal is recommended.
      3. Motion to approve the Certificate Program proposal by Dark; second by Wilson. Motion approved unanimously. [VOTE: 7-0-0; approve-not approve-abstain]

      1. The committee reviewed the proposal, and recommended improvement on the rationale for the name change.
      2. It was noted that there was no documentation from Univ. of Iowa or Univ. Northern Iowa regarding their support (or not) of the proposed name change. This should be added to the proposal before it advances to higher levels of curricular review.
      3. In general, there was no opposition to advancing the proposal, although since the program has been moribund for a significant amount of time, the justification section should be strengthened.
      4. Motion to approve the name change proposal by Dark; second by Hollander. Motion approved unanimously. [VOTE: 7-0-0; approve-not approve-abstain]

   C. Discussion of SPAN 290X – Intensive Intermediate Spanish for Professions – Spring 2015
      1. Concern raised (about course number) that the X90 series is reserved for experiential learning courses; recommended that number be changed.
      2. Question raised as to how this proposed course relates to Spanish 304; should be resolved in modification to course content (and on X-course form), along with prerequisite status.
      3. Motion to approve re-submitted course (with modifications noted) by Wilson; second by Lence. Motion approved unanimously.

III. New Business
   A. Experimental Courses
      1. ECON 392X – Seminar in Economic Careers and Policy - [Spring 2015]
The Committee reviewed the status of the course (taught by P. Orazem); course is 1.0 credit, and repeatable. The group made the following recommendations:
1. The maximum number of credits allowed for the course is 2.0 (i.e. repeatable only once).
2. Some system of recording the relationship or connection between the topic/content of course offered previously to that being repeated (including student presentations, debates, etc.) must minimize the possibility of repeating the same or highly similar content in a repeated course.

Additional notes not included in the original draft of the minutes included:
3. Is 300-level number appropriate for this course and its content?
4. What is its relationship with the other “careers” course (ECON 292) offered?

   1. Discussion of this issue will be deferred to Fall 2014.

C. Discussion of Law School 3+3 Programs - Slagell
   1. Assoc. Dean Slagell presented a background document which explained the various curricular issues related to courses required for LAS General Education (GenEd) and those relevant courses offered at law schools for which ISU has entered into a formal articulation agreement.
   2. Discussion centered around which law school courses would be most appropriate to allow GenEd credit to satisfy LAS requirements. These are primarily in the Humanities and Social Science areas. Several different scenarios were reviewed in which students pursuing a bachelors & law degree (3+3) program could possibly use law courses to satisfy ISU requirements in selected disciplinary areas.
   3. Concerns were raised regarding allowing too many law school credits to count toward LAS GenEd requirements. It was advised that the policy be developed that no more than one law school course in each of the required areas of humanities and social sciences be allowed to count toward satisfying the LAS GenEd requirements for an ISU degree.

IV. Next Meeting: The next LASCC meeting will be held in the early weeks of the Fall 2014 semester.

V. Adjournment: Adjournment declared enthusiastically by Wallace with no opposition from the Committee; the meeting adjourned at 5:11 pm.

RSW – 31 July 2014
GJM – 01 Sept 2014
Approved by LASCC 05 Sept 2014

VI. Action Taken Since Last Meeting: (this will become a standard section of the minutes)
A. MTEOR 590(O)
   1. Section “Radar Meteorology” with designation ‘O’ created.

B. BBMB 504X-507X
   1. Course descriptions to 504X and 505X modified according to committee recommendations.
   2. Contact hours revised from (4-2) to (2-2) to reflect 2-credit offering.
   3. Approved 9/3/2014

C. SPAN 290X, A-E
   1. Course number changed to SPAN 285X as anchor course with subheads of SPAN 285CX (Criminal Justice and Law Enforcement) and SPAN 285BX (Business) created. Additional subheads can be added later by memo.
   2. Pre-reqs are the same as SPAN 297 and now fit standard catalog pre-req language.
   3. Determined that SPAN 304 is a higher-level course
   4. Description modified according to committee and Registrar’s recommendations

D. ENGL 517X (ended up as ENGL 530x)
   1. Modifications made to description and pre-req statement according to committee recommendations.
   2. Per Char Hulsebus, ENGL 517 is not available due to deletion one year ago; number changed to ENGL 530X.
   3. Approved 9/2/2014

F. LAS 400 LAW,
   1. New placeholder course for students approved to participate in the 3+3 law program at Drake or University of Iowa
   2. When students transfer credits from first year of law school back to ISU, those courses and credits will replace LAS 400 LAW on the student transcript.

G. ENGL 270X
   1. Approved 5/30/2014

H. ENGL/LING 320X
   1. Approved 6/17/2014

I. ENGL/LING 319X
   1. Approved 6/17/2014

J. GEOL/ENSCI 412x/512x
   1. Cross-list approved 8/21/2014

K. AFAM 342/WS 342, added cross-list with ENGL 342
   1. Cross-list approved 7/18/2014