In preparation for your arrival, Stanford will send you frequent communications by email and postal mail from mid-May to September. Those listed on this hand-out are essential to your transition process.

**Stanford Email**
All emails, including the weekly Approaching Stanford Newsletter, will be sent to your @stanford.edu email account and you are expected to check this account frequently and complete the required actions.

**Approaching Stanford Forms and Two-Step Authentication**
To access your Stanford email, Approaching Stanford Forms, Health Forms, and additional Stanford content online, you will need to enable Two-Step Authentication, which uses two types of authentication to verify your identity: SUNet ID and password, and an authentication code that will change each time you log in. Be sure you have selected an appropriate option for receiving your authentication codes at accounts.stanford.edu, especially if you plan on travelling during the summer. The three options for receiving the codes are: text messaging, Smartphone authenticator apps, or a printed list of codes you can carry with you. If you are travelling and are unsure whether you will be able to use your mobile device to access your authentication codes, it may be best to print out a list of the codes on paper.

**Mailing Address**
All mailings will be sent to the “Mailing Address” you have listed in Axess. If your mailing address changes at any time this summer, update it immediately at axess.stanford.edu. If you are missing any materials or if you have not received a particular mailing within two weeks of the scheduled mailing date, contact Approaching Stanford in Undergraduate Advising and Research (UAR). From mid-May through mid-June, professional UAR staff members will respond to your inquiries. From mid-June through mid-September, student Freshman Transition Coordinators (FTCs) will respond.

**Questions?**
When contacting University offices by email, always use your @stanford.edu email account so that we can verify your identity.

**Approaching Stanford**
approaching@stanford.edu, (650) 72-FROSH, via Stanford InYourClass at approaching.stanford.edu
For general questions about the Approaching Stanford process, your forms, emails or mailings, preparing for Stanford, or just to chat with the Freshman Transition Coordinators.

**Bechtel International Center**
new_intl_students@stanford.edu, icenter.stanford.edu
For questions about visa matters and International Student Orientation (ISO).

**Office of Accessible Education**
(650) 723-1066 or TTY (650) 723-1067, studentaffairs.stanford.edu/oae
For questions about services and resources for students with disabilities and/or in need of accommodations during the academic year. For accommodations needed during NSO (students or family members), email approaching@stanford.edu.

**Student Services Center**
(866) 993-7772 or (650) 723-7772, askjane.stanford.edu
For questions about the University billing process and financial aid disbursements.

**Vaden Health Center**
vaden-emr@stanford.edu, (650) 498-2336, vaden.stanford.edu
For questions about the health requirements, online health forms, health services, or health insurance waivers and coverage.

**Academics**
Browse undergrad.stanford.edu for information about advising, academic planning, academic support, opportunities, research, and more. Your Academic Director in UAR will invite you to begin communicating with her or him in August; and after meeting with your advisors during NSO, you will be able to enroll in classes.
Approaching Stanford
2014 Important Dates & Deadlines for Freshmen
A detailed summer to-do list is available at approaching.stanford.edu.

Thursday, May 15
First Approaching Stanford Mailing

Thursday, June 5 by 5:00 p.m. (PDT)
Approaching Stanford Forms Deadline
Read the handbook and complete the forms online at approaching.stanford.edu.

Friday, June 13
Three Books Mailing
Enjoy the books chosen this year for your class and participate in conversations with faculty, staff, and your future classmates online. Come to campus with your thoughts and get ready to engage with the authors at the Three Books program during NSO.

Friday, June 20
Vaden Health Center Mailing
Contains information about Cardinal Care Health Insurance, Health Requirements & Forms, and Vaden Health Services.

Friday, June 20
Parents Mailing

Monday, June 30
Vaden Health Forms Deadline
Instructions are online at vaden.stanford.edu.

Tuesday, July 1
Final Official Transcript Deadline
Check your admission packet for instructions on submitting your transcript to the Office of Undergraduate Admission.

Mid-July
Summer Community Mailings
Sent to students who opted to receive information about community programs and religious groups on Form 12 and Form 13.

Friday, August 1
Stanford Introductory Studies Email
Notification of and enrollment process for your required first-year SIS courses. Students with a U.S. address will also be sent the Stanford Introductory Seminars Course Catalog, which is available online; international students will receive it at move-in.

Friday, August 8
Housing Information Email
Notification of your first-year housing assignment with information from Student Housing, Residential Education, and your Resident Fellow or College Director.

Tuesday, August 12
Freshman Survey Email
Complete this important Stanford survey online by September 8.

Friday, August 15
Alcohol Education Course Email
Complete Part 1 of this required course online by September 15.

Tuesday, August 19
Academic Director Email
Introduction of advising resources by your AD (or Academic Advisor for Student-Athletes) and an invitation for you to begin asking academic questions.

Wednesday, August 20
University Bill Notification Email
Payment is due September 15. View your University bill online in Axess.

Monday, September 1
Move-In Day Information Email
Contains important information about Move-In Day, including a printable map and free parking pass.

Tuesday, September 16
New Student Orientation Begins
Move-In Day! All students must be checked in by 5:00 p.m.

Monday, September 22 by 5:00 p.m.
Preliminary Study List Deadline
Register your Autumn Quarter classes online in Axess.