ORIENTATION INFORMATION
for New Political Science Graduate Students

_____ Contact the Director of Graduate Studies for the Political Science Department to set up a
time to discuss courses/registration for fall semester. Please contact Dr. Alex Tuckness (information
listed below) if you have questions about which courses to take. From August 16 to June 15 you can
contact the Political Science Graduate Program Secretary for general assistance (jwray@iastate.edu).

• Graduate Advisor:  Dr. Alex Tuckness
• Phone:  515-294-8910
• Email:  tuckness@iastate.edu

You should register in person or by Access Plus by 11PM the day before classes begin to avoid
paying a late registration fee. We encourage students to do this earlier in the summer.

Detailed information on the M.A. in Political Science, the M.S. in Information Assurance, the
M.A.-J.D. with Drake Law School, and the Certificate of Public Management can be found on the
Political Science website under the Graduate Area. The list of required classes and other valuable
information can be found in the on the website.

The Registrar’s Office website – http://www.registrar.iastate.edu/students -- has details about
how to get started with registration. These guidelines will take you through the process of
registering for classes.

(If you have already chosen your classes and wish to register using Access Plus before you get your
password and ID card, the default password is your birth date: mmdd ).

AccessPlus/Class Registration Instructions

1. Go to Iowa State homepage (www.iastate.edu)
2. Click on AccessPlus link on bottom left hand corner of the website
   If you have not logged on to AccessPlus before, you will need to enter your ISU ID number
   and pin number. The default pin number is your birthday (mmdd). It will then prompt you
to create a password.
3. Enter student ID number and password
4. Click on “Student” link in upper right hand corner of the screen
5. Click on “Class Registration” on left side of the screen
6. Read announcements and click “Continue.”
7. Read enrollment conditions and click “Agree/Continue.”
8. Under “Search for Class” heading, go to “Pol S (Political Science) and the click on “Search”
9. Select class you are registering for
10. Repeat steps 8 and 9 until you have registered for all your classes.
Important Campus Locations

- Ross Hall
- Key Issue, Gen Serv Bldg
- Durham
- ISUcard, Payroll
- ISU Bookstore
- Parking—top level

Iowa State University