The Department of Linguistics awards financial assistance on a competitive basis to PhD students conducting field research. Funds can be used to cover travel, supplies, and other expenses incurred in carrying out linguistic fieldwork in conjunction with degree requirements. Applications, which will be considered on a rolling basis as long as funds are available, should be submitted at least three months prior to the start of fieldwork. Awards are capped at $2,500.

Eligibility Guidelines

- Recipients must be students in the Stanford PhD program in Linguistics.
- Students must be in good academic standing, including having met all relevant milestones, both at the time the funding is awarded and at the time the fieldwork is being carried out, to receive the funding.
- Students must have IRB approval, if necessary, by the time they begin fieldwork.
- Students requesting funding for fieldwork in a summer quarter in which they are not registered are expected to be registered in both the preceding spring quarter and the following autumn quarter, unless the summer quarter is part of a longer approved trip to the field for which the student has requested a leave of absence. Extended absences for fieldwork during a quarter in which a student is registered and receiving department funding must be supported by the student’s advisor and approved by the Graduate Studies Advisor. Generally, such absences are permitted for only one quarter during a student’s graduate career.
- Students who have previously received a fieldwork grant from the department are eligible to apply multiple times, provided that the cumulative total awarded does not exceed $2,500.
- Students at the dissertation stage must have applied for at least one other source of funding, either Stanford-internally (e.g., GRO, DDRO) or externally (e.g., NSF, Spencer Foundation). Students who are prior to the dissertation stage are not required to apply for other funding, but having done so will increase their likelihood of receiving department funds. An extensive list of funding sources can be found here:
  
  http://linguistics.stanford.edu/department-resources/fellowship-opportunities/#research
- Students can receive funds from multiple sources, as long as funds are used for distinct and justifiable expenses.

Application Components

1. Fieldwork Grant Cover Sheet (see below)
2. Project Description
   
   Provide a detailed description, no longer than 2 pages (minimum 10 point font), of your research question, and explain how the fieldwork grant will assist you in answering that question. Explain why the travel is necessary (e.g., why your question cannot be answered by fieldwork with local speakers, through corpus use, etc.). Indicate the dates for your trip, and provide a timeline specifying what you hope to accomplish. Explain how you have prepared for the trip: describe your intended methods, any archiving procedures you plan to use, and any evidence of support from the host community. If any foreign language skills are needed, indicate your proficiency, or any plans to become more proficient. If special skills are required for your research methodology, indicate your proficiency in those areas, or any plans to become more proficient. Include a plan for staying in touch with your advisor(s) while in the field, to the extent that it is feasible. Provide a description of your plans for dealing with data upon returning from the field.
3. Budget
   
   Provide a detailed budget and budget justification, formatted according to the budget guidelines for DDRO grants (pp. 3-4):
   
   http://vpge.stanford.edu/docs/DDRO_Instructions.pdf
   
   In preparing your budget, be sure to comply with department policies regarding allowable expenses and procedures for documenting them (p. 2):
   
   
   Include the dates of your research travel and indicate any other department support that may be used toward your research expenses. Note that your budget will be carefully reviewed, and your request may be only partially funded.

Applicants who receive funding are required to write a short report (250-500 words) summarizing their progress after returning from the field. Students will be ineligible for any additional department travel/research funding until this report is submitted.
Stanford University
Department of Linguistics
Fieldwork Grant Cover Sheet

Applicant: ____________________________________________

Title of Proposed Project: ____________________________________________

Project Advisor: ____________________________________________

IRB Approval (check one)
I have received IRB approval for the proposed fieldwork.
I do not need IRB approval because (a) my research involves only data elicitation and grammaticality judgments
and (b) I am not collecting any identifying information about consultants.
I am in the process of applying for IRB approval for the proposed fieldwork, and understand that
receiving department funds is contingent on this approval.

Other Funding Sources (check all that apply)
This application requests funding for expenses that have not been requested from another source.
This application requests funding for expenses that have also been requested from another source. I acknowledge
that if I receive funding from another source, I will notify the Department of Linguistics Student Services Officer, at
which point funding from the Department of Linguistics will be concomitantly reduced; or if Department of
Linguistics funding has already been spent, I will notify the other source about the duplicate funding.
I have previously received research funding from internal or external sources.

Please list all internal and external sources from which you are concurrently seeking funding, as well as internal and
external sources from which you have previously received funding, including previous fieldwork grants.

<table>
<thead>
<tr>
<th>Funding source</th>
<th>Application Date</th>
<th>Amount Requested</th>
<th>Amount Received</th>
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I certify that the above information is correct.

Applicant: ____________________________________________ Date: ____________

A complete application consists of this cover sheet (signed by your advisor), a project description (not to exceed 2
pages), and a detailed budget (prepared according to DDRO guidelines). Applications should be submitted to the
Department of Linguistics Student Services Officer (460-127E) at least three months prior to the start of fieldwork.
The Student Services Officer will route the application through the grant approval process.

I have read all components of this application and certify that in my opinion it meets the requirements for funding.

Project Advisor(s): ____________________________________________ Date: ____________

Fieldwork Committee Member: ____________________________________________ Date: ____________

Graduate Studies Advisor: ____________________________________________ Date: ____________