Grad Incidental Fund requests should be submitted to the Department Manager by the Final Study List Deadline

Background: The purpose of this fund is to provide an additional resource to PhD students in support of his or her individual research progress that a faculty advisor might not otherwise be able to provide. Funds are limited to one time per year, per student, for up to $500.

Purpose: The typical type of expenditure will be for such things as: computer equipment, research travel, specialized training, analytical costs, etc. The funds should not be used for small-cost items such as photocopying or normal lab operating supplies.

Approval: Fund request should be approved by the Department Manager and Department Chair.

Application Date: ______________ Degree Plan: □ PhD □ MS
Name of Applicant: ___________________________ ID: __________________
Advisor: _____________________________ Amount Requested: ____________________________

Purpose of request:

Signed: ________________________________ Date: ________________________________
Comments: ____________________________________________________________________