Chaplain-in-Residence Volunteer Description
Office of Campus Ministry, Georgetown University

Position: Chaplain-in-Residence, Office of Campus Ministry

Responsible to: Director of Residential Ministry, Office of Campus Ministry

Statement of Purpose:
The Chaplain-in-Residence position at Georgetown University is a 12-month, part-time (average of 10 hours per week) volunteer position for a religious or lay minister living in a University residence. Volunteering for the Office of Campus Ministry in collaboration with the Office of Residential Living, Chaplains-in-Residence actively support and promote the spiritual, intellectual, and social formation of undergraduate students.

Qualifications:
1. Master of Divinity, Master of Pastoral Studies, Master of Pastoral Counseling, or Master of Social Work; or equivalent combination of graduate theological/ministerial/counseling education, training and experience;
2. Clinical Pastoral Education, supervised ministry or similar education, training and experience is strongly preferred;
3. Excellent pastoral counseling skills, training, and formation;
4. Excellent interpersonal and communication skills;
5. Commitment to serving students of all faith traditions and/or no faith tradition;
6. Aptitude for dealing with confidential and sensitive issues;
7. Ability to work independently as well as collaboratively;
8. Understanding of and commitment to promoting Georgetown’s Catholic, Jesuit mission and identity;
9. Commitment to one’s own religious and spiritual life and comfort in sharing one’s own religiosity and spirituality with students, staff and faculty.

Duties and Requirements:
1. Participates in the University “Safety Net” for students in crisis, as referred by the Director of Residential Ministry; must offer excellent pastoral support to students in crisis;
2. Supports Residential Living staff (Resident Assistants and Community Directors) by regularly attending weekly meetings and programs, and by reaching out in times of need;
3. Offers regular pastoral presence and availability to students in the residence area by offering weekly hospitality (e.g., open houses/hospitality nights, meals, etc.), and other educational, spiritual and/or religious programs; must exhibit the energy, commitment, visibility, and time to offer
this presence and support;
4. Engages in many 1-1 pastoral conversations and spiritual direction (as applicable) for undergraduate students;
5. Creatively engages and promotes the priorities of Residential Ministry and Campus Ministry;
6. Exhibits a commitment to undergraduate student formation in the unique context of Jesuit higher education;
7. Provides a safe, welcoming, hospitable place for all students, especially those who might feel marginalized;
8. Exhibits excellent communication skills, respect, professionalism and collegiality with all members of the University community;
9. Actively participates in Residential Ministry orientation, retreats, peer supervision and/or faith-sharing groups, Residential Ministry community meetings, and one-on-one supervisory meetings with the Director of Residential Ministry;
10. Actively participates in various Campus Ministry religious services, retreats, and events;
11. Provides presence at other various University-wide events;
12. Commits an average of 10 hours per week of volunteer service;
13. Serves as the “Chaplain-On-Call” for the University during non-business hours (e.g., one week each semester during the academic year);
14. Must live in an assigned University residence (the housing, basic furniture, basic utilities, and internet are provided at the University’s expense);
15. Must be a member in good standing in one’s own faith tradition;
16. Must recognize that Georgetown University is a Catholic, Jesuit University committed to Catholic principles and religious values. This requires a respect, in one’s capacity as a Chaplain-in-Residence, for the basic religious commitment of Georgetown University.

Interested applicants should follow the application instructions listed on Georgetown University’s Campus Ministry website. All application materials may be uploaded as indicated on the website, emailed to Rev. Jonathan Rice (jonathan.rice@georgetown.edu) or mailed to:

Director of Residential Ministry
Office of Campus Ministry, 113 Healy
Georgetown University
Washington, DC 20057-1250

Applications are due January 25, 2017 by 12pm for academic year 2017-2018. Applications received after January 25, 2015 will be accepted on an as-needed basis. Top candidates will be invited for an interview in the spring. Individuals’ chosen as Chaplains-in-Residence can anticipate moving onto Georgetown’s campus in July. Orientation and ministry begin in August.